

MTGA Channel 5  
54111 Broughton Rd.  
Macomb, MI 48042



Fax 586-226-4230  
Phone 586-226-4203  
www.macomb-mi.gov

## Dub Request Form

Quantity \_\_\_\_\_  
DVD   
VHS   
DVCPRO

Date of Program \_\_\_\_\_ Program/Guest \_\_\_\_\_ Runtime \_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Please make checks payable to **Macomb Township Treasurer**

Payment Type Check  No. \_\_\_\_\_ Cash  Receipt # \_\_\_\_\_  
Date of Order \_\_\_\_\_ Received By \_\_\_\_\_  
Inspected By \_\_\_\_\_ Date Ready \_\_\_\_\_ Date Mailed \_\_\_\_\_

**Rates for VHS and DVD-R\***

\$10 for 1-60 minutes  
\$15 for over 61 minutes

**Rates for DVCPRO25**

\$15 for 1-33 minutes  
\$20 for 34-65 minutes  
\$30 for 66-93 minutes  
\$40 for 94-125 minutes

**IMPORTANT INFO PLEASE READ**

Dubs will be ready for pick up or delivery no longer than 5-7 business days after a program has been completed and has cleared the editing process. In some cases dubs may be ready within 48 hours. We ask that orders be paid for in advance whenever possible. For pick up orders we will phone or email you once a dub is completed. Please do not call us. If a dub is to be mailed please include \$5 for shipping and handling. If paying by cash please have exact change. If ordering multiple dubs and you want them shipped please inquire about your shipping and handling charges before paying for your order.

**\*Copies of Macomb Township meetings are only available on DVD-R.**