

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES AND PUBLIC HEARING
WEDNESDAY, JUNE 11, 2008

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD
MACOMB, MI 48042

PRESENT: JOHN D. BRENNAN, SUPERVISOR
MICHAEL D. KOEHS, CLERK
MARIE MALBURG, TREASURER
DINO F. BUCCI, JR, TRUSTEE
JANET DUNN, TRUSTEE
ROGER KRZEMINSKI, TRUSTEE
NANCY NEVERS, TRUSTEE

ABSENT: NONE

ALSO PRESENT: Lawrence Dloski, Legal Counsel
Jerome Schmeiser, Planning Consultant
James VanTiflin, Engineering Consultant
(Additional attendance on file at the Clerk's Office)

Supervisor BRENNAN called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

ROLL CALL

1. Clerk KOEHS called the roll and the Board of Trustees was present.

APPROVAL OF THE AGENDA

2. The agenda was reviewed and no items were added or deleted.

MOTION by DUNN seconded by MALBURG to approve the agenda as presented.

MOTION carried.

APPROVAL OF THE BILLS

3. Both bill runs were reviewed and there were no additions, deletions or corrections.

MOTION by NEVERS seconded by KRZEMINSKI to approve both bill runs as presented.

MOTION carried.

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APPROVAL OF THE PREVIOUS MEETING MINUTES

4. The minutes of the previous meeting held on May 28, 2008 were reviewed and any additions, corrections or deletions were discussed and made.

MOTION by DUNN seconded by MALBURG to approve the minutes of the meeting of May 28, 2008 as presented.

MOTION carried.

5. **Consent Agenda Items:**

A. Water/Sewer Dept.

1. **Easement Encroachment:** Alfredo and Maria Dimichele, 19405 San's Drive, Middle River Estates # 3, Parcel # 08-21-127-012.
2. **Easement Encroachment:** Gary & Corina Goblin, 47272 Anchor Drive, Rocco Estates Subdivision, Parcel # 08-28-399-010.
3. **Easement Encroachment:** Richard and Marcella Maierle, 16974 Mary Wood Drive, Huntington Woods, Parcel 08-08-303-014.

B. Human Resources

1. Request for a leave under the Family Medical Leave Act, Building Department.

C. Department Monthly Reports:

1. Building Department
2. Fire Department
3. Macomb County Sheriffs Department
4. Parks and Recreation Department
5. Water/Sewer Department

Supervisor BRENNAN reviewed this matter and asked if any of the Board members wanted to remove any item from the Consent Agenda and place it for discussion on the regular agenda.

MOTION by BUCCI seconded by MALBURG to approve the consent agenda as presented.

MOTION carried.

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6. **Public Comments**

Mr. William Franchy informed the Board that a building along Hall Road had been demolished, but there is a lot of rubbish left on site. Supervisor BRENNAN informed Mr. Franchy that the Building Official, who is present, would check into this problem tomorrow.

PLANNING

7. **Request for Extension of Time**; Preliminary Site Plan, Wingfield Estates Site Condominiums; Located on the north side of 22 Mile Road, east of Garfield Road; Section 20; Permanent Parcel Number 08-20-300-002; 22 Properties, Petitioner.

Mr. Jerome Schmeiser, Planning Consultant, reviewed this matter and stated that the Planning Commission was recommending approval of this extension and he further stated his recommendation for approval as well.

MOTION by KRZEMINSKI seconded by DUNN to approve the request for Extension of Time for the Preliminary Site Plan of Wingfield Estates Site Condominiums which is located on the north side of 22 Mile Road, east of Garfield Road in Section 20, Permanent Parcel Number 08-20-300-002.

MOTION carried.

HUMAN RESOURCES

- 8 Request to Purchase Recruitment Brochure for the Fire Department.

Mr. John Brogowicz, Human Resources Director, reviewed this matter and stated his recommendation for approval of printing 350 brochures.

MOTION by DUNN seconded by NEVERS to approve the request to print one thousand (1,000) brochures by Litho Printing for a cost of three hundred eighty five dollars (\$385.00).

MOTION carried.

FIRE DEPARTMENT

9. **Request to Purchase Vehicle Stabilization Equipment**

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Chief Robert Phillips reviewed this matter and stated his recommendation to purchase this equipment from Rescue Equipment Sales and Services in the amount of two thousand one hundred seventy dollars (\$2,170.00).

MOTION by KOEHS seconded by MALBURG to approve the purchase of this equipment from Rescue Equipment Sales and Services in the amount of two thousand one hundred seventy dollars (\$2,170.00).

MOTION carried.

WATER AND SEWER DEPARTMENT

10. 2008 Capital Improvement Projects

Mr. David Koss, Water & Sewer Superintendent, and Mr. James VanTiflin, Engineering Consultant, reviewed this matter and stated their recommendation for approval. A total of nineteen million dollars in projects recommended for consideration.

MOTION by KRZEMINSKI seconded by KOEHS to authorize the Supervisor to contact the Bond Counsel to determine if this is an appropriate time to proceed.

MOTION carried.

11. Purchase Orders

- a. Northern Concrete Pipe Inc.
- b. SLC Meter Service Inc.

Mr. David Koss, Water & Sewer Superintendent, reviewed this matter and stated his recommendation for approval.

MOTION by KOEHS seconded by DUNN to approve the purchase order for Northern Concrete Pipe, Inc. in the amount of one thousand seven hundred ninety dollars (\$1,790.00)

MOTION carried.

Mr. David Koss, Water & Sewer Superintendent, reviewed this matter and stated his recommendation for approval.

MOTION by DUNN seconded by NEVERS to approve the purchase order for SLC Meter Services, Inc. in the amount of twenty four thousand eighty nine dollars and eighty five cents (\$24,089.84).

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MOTION carried.

BOARD COMMENTS

12. Supervisor Comments: None
13. Clerk Comments: Absentee Ballots for the August Primary Election should be ready for mailing by July 4th.
14. Treasurer Comments: None
15. Trustees Comments: Mr. George Frenndt, a past member of the Planning Commission and Zoning Board of Appeals passed away this past week.

ADJOURNMENT

MOTION by KOEHS seconded by MALBURG to adjourn the Board of Trustees meeting at 7:20 p.m.

MOTION carried.

Respectfully submitted,

John D. Brennan
Macomb Township Supervisor

Michael D. Koehs, CMC
Macomb Township Clerk