

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES AND PUBLIC HEARING
WEDNESDAY, JULY 23, 2008

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD
MACOMB, MI 48042

PRESENT: JOHN D. BRENNAN, SUPERVISOR

MARIE MALBURG, TREASURER
DINO F. BUCCI, JR, TRUSTEE
JANET DUNN, TRUSTEE
ROGER KRZEMINSKI, TRUSTEE
NANCY NEVERS, TRUSTEE

ABSENT: MICHAEL D. KOEHS, CLERK

ALSO PRESENT: Lawrence Dloski, Legal Counsel
Jerome Schmeiser, Planning Consultant
James VanTiflin, Engineering Consultant
Gerry Wangelin, W/S Asst. Superintendent
James R. Gelios, Deputy Clerk
(Additional attendance on file at the Clerk's Office)

ROLL CALL

1. Deputy Clerk GELIOS called the roll, Member KOEHS absent.

MOTION By BUCCI seconded by KRZEMINSKI to refrain from calling member KOEHS name for this meeting only.

MOTION Carried.

APPROVAL OF THE AGENDA

2. The agenda was reviewed and items 15b and oath taking ceremony for three firefighters was added.

MOTION by DUNN seconded by MALBURG to approve the agenda as presented.

MOTION carried.

APPROVAL OF THE BILLS

3. Both bill runs were reviewed and there were no additions, deletions or corrections.

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MOTION by NEVERS seconded by KRZEMINSKI to approve both bill runs as presented.

MOTION carried.

APPROVAL OF THE PREVIOUS MEETING MINUTES

4. The minutes of the previous meeting held on July 9, 2008 were reviewed and any additions, corrections or deletions were discussed and made.

MOTION by DUNN seconded by NEVERS to approve the minutes of the meeting of July 9, 2008 as presented.

MOTION carried.

5. Consent Agenda Items:

A. Clerk's Department:

1. **Site Plan Bond Release;** PTI Engineering Plastics; Rathbone, LLC Petitioner.

B. Water/Sewer Dept.

1. **Easement Encroachment:** Vincent J. Pelle & Emily C. Pelle, 21653 Phoenix Drive, Lot 29, Gateway Farms, Sidwell # 08-22-401-028.
2. **Easement Encroachment:** Brian G. Paver & Selena M. Paver, 15678 Tranquil Drive, Lot 90, Pine Pointe, Sidwell # 08-06-331-016.

MOTION by BUCCI seconded by MALBURG to approve the Consent Agenda as presented.

MOTION carried.

Township Supervisor John Brennan advised the audience that three new township Firefighters would now be taking the oath of office. Deputy Clerk James Gelios administered the oath of office to Vito Daniele, Kevin Franquist and Justin Friese. Once the three firefighters had been sworn in, Supervisor Brennan congratulated the men on behalf of the citizens of Macomb Township.

6. Public Comments

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None

7. Request for Authorization to Sign NPDES Phase II Permit Application and Adopt Construction Storm Water Run off Policy.

Spalding DeDecker engineer Jim VanTiflin addressed the Board regarding this matter. He stated that in accordance with the National Pollutant Discharge Elimination (NPDES) which is a 5-year agreement, Macomb Township's permit was due to expire on April 1, 2008. However, MDEQ issued a temporary permit because they were not able to complete the reissuance of the permit by the April 1, 2008 deadline. On May 28, 2008, MDEQ sent a letter to Macomb Township requesting that the full application be submitted by August 1, 2008. Therefore, he was requesting authorization for the Clerk of Macomb Township to sign the NPDES Permit Application for Coverage of Discharges from Municipal Separate Storm Sewer Systems.

MOTION by KRZEMINSKI seconded by DUNN to authorize the Clerk of Macomb Township to sign the NPDES Permit Application.

MOTION Carried.

Mr. VanTiflin also addressed the Board regarding adopting a Post Construction Storm Water Run off Policy. He advised this to have a procedure in place to regulate treatment for water quality and channel protection criteria with a schedule for finalizing a locally enforceable ordinance or regulatory mechanism. These standards would meet the requirements of the existing NPDES general permit. Mr. VanTiflin stated he was recommending that the Macomb Township Board of Trustees adopt a policy to enforce the applicable requirements for water quality and channel protection criteria outlined in the newly developed Macomb County Procedures and Design standards for Stormwater Management water quality and Macomb Township's existing storm water standards.

MOTION By DUNN seconded by NEVERS to adopt this policy as presented.

MOTION carried.

HUMAN RESOURCES

8. Request for Training, Authorization to Attend the MPELRA Conference

Mr. John Brogowicz, Human Resources Director, addressed the Board on this item. He stated he was requesting approval for Sharalyn Arft and Barbara Kubes, Human Resource Specialists, to attend the Michigan Public Employer Labor Relations Associations Annual Conference scheduled for September 17-19, 2008 in Bellaire Michigan. He stated this conference is designed to focus on

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educational programs to enhance overall knowledge, skills and abilities required for Human Resource Management personnel. The individual cost to attend this conference is \$430.00, plus meals and mileage.

MOTION by BUCCI seconded by KRZEMINSKI to approve this request as presented.

MOTION carried.

9. Request to Approve Proposal; Floor Mat Maintenance for Township Buildings.

Mr. John Brogowicz addressed the Board regarding this matter, explaining the new agreement with Cintas for services covering floor mats, sanitizer, soap, cleaners, fresheners and paper products as used in the Township Hall, Recreation Center and the Water and Sewer Buildings. He further stated that after receiving a price increase last May, he met with various department heads to discuss possible consolidation of several agreements into only one agreement. Mr. Brogowicz stated that at this time he was recommending that the Board of Trustees enter into a new agreement that would cover the Town Hall, Recreation Center and the Water and Sewer Buildings for a period not to exceed 60 months or until such time that Cintas proposed rate increase exceeds 4%.

Member BUCCI commended Mr. Brogowicz for his efforts in trying to consolidate the separate agreements but felt that had Mr. Brogowicz not done so, the higher rate charged would have gone un-noticed and thus felt uncomfortable supporting this request at this time. Mr. Bucci felt more research, possibly with other vendors, should be done prior to agreeing to this proposal.

MOTION by BUCCI seconded by KRZEMINSKI to table this item to the next regularly scheduled Board meeting to research this item further.

MOTION carried.

FIRE DEPARTMENT

10. Request to Upgrade Self Contained Breathing Apparatus (SCBA)
Compressor and Fill Stations

Fire Chief Robert Phillips addressed the Board regarding this matter. He stated he is requesting Board approval to upgrade the current SCBA compressor and fill stations in order to be compatible with the new SCBA's that were approved at the June 25, 2008 Board meeting. He requested permission to award the job to Pressure Vessel Testing in the amount of \$18,956.50.

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MOTION by DUNN seconded by NEVERS to approve this request as presented.

MOTION Carried.

WATER AND SEWER DEPARTMENT

11. Engineer's Payment Certificate No. 14-Pump Station No.7 Replacement SDA MA05-026.

Water and Sewer Assistant Supervisor Gerry Wangelin addressed the Board regarding this item and stated that the cost of this item would be \$17,210.00.

MOTION by BUCCI seconded by KRZEMINSKI to approve this request as presented.

MOTION Carried.

12. Engineer's Payment Certificate No. 5- 21 Mile Road & Fairchild SDA MA 01-024, MA06-017 24 Mile Road & Romeo Plank, PRV Replacement & MA 06-018 24 Mile Road and Card Road PRV Replacement.

Water and Sewer Assistant Supervisor Gerry Wangelin addressed the Board regarding these items and stated the cost would be \$20,652.14.

MOTION by KRZEMINSKI seconded by MALBURG to approve this request as presented.

MOTION Carried.

13. Request Authorization for SDA to begin design work on Pump Station # 2 Replacement MA07-012.

Water and Sewer Assistant Supervisor Gerry Wangelin addressed the Board regarding this item, stating that due to age this pump is in need for replacement. He further stated he was seeking authorization to proceed with design prior to the financing issue being resolved as this is in need of immediate replacement. This would allow the township to be ready for construction as soon as possible once financing has been agreed upon.

MOTION by DUNN seconded by KRZEMINSKI to allow SDA to begin design work for Pump Station # 2 as presented.

MOTION Carried.

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14. Request to Replace Pump # 3 at Pump Station # 9.

Water and Sewer Assistant Supervisor Gerry Wangelin addressed the Board regarding this item stating the need to replace this pump due to age. He further stated the cost for this item would be \$25,540.00.

MOTION by MALBURG seconded by DUNN to approve this request as presented.

MOTION Carried.

BOARD COMMENTS

15. Supervisor Comments:

- A. Authorizing SDA to serve as S-1 certification for Water & Sewer Department

Township Supervisor John Brennan addressed the Board regarding this item, stating that someone with a S-1 certification is required for townships with over 20,000 population. He further stated that Spalding DeDecker has a person with the S-1 certification who is also a licensed engineer who could serve the township until such time that a permanent replacement is found. This person would be contracted by Macomb Township.

MOTION by NEVERS seconded by BUCCI to approve this request as presented.

MOTION carried.

- B. M-59/Hall Road Median and Right of Way Mowing/Litter Pickup

Macomb Township Supervisor John Brennan addressed the Board regarding this matter. He indicated that MDOT, due to budget restraints, has cut back on many of it's road maintenance responsibilities and is now passing those responsibilities to the local municipalities.

The City of Sterling Heights has been doing the maintenance work along Hall Road for past several years but now is asking the local communities that border Hall Road for help. A single agreement is being sought with 100% participation from all the communities that border M-59/Hall Road for it to work. Mr. Brennan stated Macomb Township's share is estimated to be \$9,938.93. Mr. Brennan stated MDOT could change it's policy but that it is a slight chance it would at this time. He also indicated that depending on weather and mowings, that estimate could go up or down. This request is for this year only.

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MOTION By KRZEMINSKI seconded by DUNN to approve this request for \$9,938.93 for the township's share of Hall Road maintenance agreement.

MOTION Carried.

16. Clerk Comments: None
17. Treasurer Comments: None
18. Trustees Comments: None

ADJOURNMENT

MOTION by BUCCI seconded by KRZEMINSKI to adjourn the Board of Trustees meeting at 7:35 p.m.

MOTION carried.

Respectfully submitted,

John D. Brennan
Macomb Township Supervisor

Michael D. Koehs, CMC
Macomb Township Clerk