

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES AND PUBLIC HEARING
MONDAY, JANUARY 26, 2009

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD
MACOMB, MI 48042

PRESENT: MARK H. GRABOW, SUPERVISOR
MICHAEL D. KOEHS, CLERK
MARIE MALBURG, TREASURER
DINO F. BUCCI, JR, TRUSTEE
JANET DUNN, TRUSTEE
ROGER KRZEMINSKI, TRUSTEE
NANCY NEVERS, TRUSTEE

ABSENT: NONE

ALSO PRESENT: Lawrence Dloski, Legal Counsel
Jerome Schmeiser, Planning Consultant
James VanTiflin, Engineering Consultant
(Additional attendance on file at the Clerk's Office)

Supervisor GRABOW called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

ROLL CALL

1. Clerk KOEHS called the roll and the Board of Trustees was present.

APPROVAL OF THE AGENDA

2. The agenda was reviewed and items #9, and #10 were tabled indefinitely, item #12 was tabled to the meeting of February 11, 2009, and item 21A was added.

MOTION by DUNN seconded by NEVERS to approve the agenda as amended.

MOTION carried.

APPROVAL OF THE BILLS

3. Both bill runs were reviewed and there were no additions, deletions or corrections.

MOTION by NEVERS seconded by KRZEMINSKI to approve both bill runs as presented.

MOTION carried.

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APPROVAL OF THE PREVIOUS MEETING MINUTES



4. The minutes of the previous meeting held on January 14, 2009 were reviewed and any additions, corrections or deletions were discussed and made.

MOTION by DUNN seconded by MALBURG to approve the minutes of the meeting of January 14, 2009 as presented.






MOTION carried.

5.  **Consent Agenda Items:**

A. Water/Sewer Dept.

1.  AIS Construction Equipment
2.  Detroit Door & Hardware Company

B. Human Resources

1.  Request for a Family Medical Leave of Absence Request – Fire Department.
2.  Request for a Family Medical Leave of Absence Request – Building Department.
3.  Request for a Family Medical Leave of Absence Request – Broadcast Media.
4.  Approval of the Position Description for an Administrative Assistant, Clerks Office.
5.  Request for a Personal Leave of Absence – Fire Department.

Supervisor GRABOW reviewed this matter and asked if any of the Board members wanted to remove any item from the Consent Agenda and place it for discussion on the regular agenda.

MOTION by BUCCI seconded by KRZEMINSKI to approve the Consent Agenda as presented.

MOTION carried.

6. **Public Comments**

Mr. Kevin Karwowicz thanked the Board for supporting the Parks and Recreation programs.

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PUBLIC HEARING

7. **Public Hearing;** Industrial Facilities Tax Exemption; Global Tooling Systems;
Permanent Parcel Number 08-18-400-013.

Lawrence Dloski, Township Attorney, reviewed this matter and indicated that this was simply the transfer of an existing certificate to a new owner. Mr. Justin Robinson, from the Macomb County Office of Economic Development, also spoke on behalf of the petitioner.

MOTION by KRZEMINSKI, seconded by DUNN to adopt the following resolution:

**THE TOWNSHIP OF MACOMB
MACOMB COUNTY, MICHIGAN**

RESOLUTION APPROVING TRANSFER OF REAL PROPERTY PORTION
ONLY OF
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE NO: 97-077
GLOBAL TOOLING SYSTEMS.

At a regular meeting of the Macomb Township Board held on 26th day of January 2009, in the Macomb Township Offices, located at 54111 Broughton Road, Macomb, Michigan 48042, commencing at 7:00 P.M.

The following preamble and resolution were offered by Member KRZEMINSKI and supported by Member DUNN.

WHEREAS, GLOBAL TOOLING SYSTEMS has submitted an application for transfer of the real property portion only of Industrial Facilities Exemption Certificate No: 97-077, upon which there is a remaining period of **one (1)** year; and

WHEREAS, after due and legal notice, the Macomb Township Board has this day held a public hearing on said application for transfer and determined from review of the application and the information obtained at the public hearing that the transfer should be approved.

NOW, THEREFORE, BE IT RESOLVED that the request of GLOBAL TOOLING SYSTEMS, for transfer of the real property portion on of Certificate No. 97-077 to GLOBAL TOOLING SYSTEMS, for the remaining term of **one (1)** year be and hereby is approved.

FURTHER, the Macomb Township Clerk is directed to forward a copy of said application together with a certified copy of this resolution of approval to the Michigan State Tax Commission.


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AYES: KRZEMINSKI, DUNN, NEVERS, BUCCI, MALBURG, KOEHS,
GRABOW.

NAYS: NONE.

MOTION carried, resolution declared adopted.

PLANNING



8.  **Extension of Time, Preliminary Plan;** The Bluffs at Riverside Site Condominiums; 115 units; Located on west side of North Avenue, approximately 1/4 mile south of 23 Mile Road; Section 23. Lombardo Companies, Petitioner; Permanent Parcel No. 08-23-251-003.

Mr. Jerome Schmeiser, Planning Consultant, reviewed this matter and stated that the Planning Commission has reviewed this matter and is recommending approval of the extension of time. He further stated his recommendation for approval.

MOTION by BUCCI seconded by KOEHS to approve the Extension of Time for the Preliminary Plan of the Bluffs at Riverside Site Condominiums which is located on west side of North Avenue, approximately 1/4 mile south of 23 Mile Road in Section 23, Permanent Parcel No. 08-23-251-003, for a period of one (1) year.

MOTION carried.

OLD BUSINESS

9.  Request to Approve Facility Rental Form, Rental Policy and Fees.
(This matter was tabled indefinitely.)
10.  Request to Authorize Fire Chief to Conduct Training.
(This matter was tabled indefinitely.)

NEW BUSINESS

11.  Review of Employee Manpower Study.

Trustee BUCCI reviewed the manpower study that had been prepared by the Human Resources Department. In his review, Trustee BUCCI noted that the majority of the departments were currently at or below their desired staffing levels, except for the Building Department. After some discussion, it was

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determined that there was not sufficient work in the Building Department to maintain the current level of inspectors and Code Enforcement Officers.

MOTION by NEVERS seconded by KRZEMINSKI to reduce the full time staff in the Building Department by immediately laying off one (1) building inspector, one (1) electrical inspector, and two (2) Code Enforcement Officers with the stipulation that the electrical inspector position will not be eliminated until the electrical inspector currently on leave of absence returns to work, pursuant to the provisions of the Collective Bargaining Agreement.

MOTION carried.

12. Review of Parks & Recreation Bond Issue
(This matter was tabled to the Board of Trustees meeting of February 11, 2009.)
13. U.S. Post Office / Lakeside Industrial Easement Agreement.

Lawrence Dloski, Township Attorney, reviewed this matter and stated that after negotiating the language with the Post Office representatives, he is satisfied that the Township's interests are protected and he further stated his recommendation for approval of this agreement.

MOTION by DUNN seconded by KOEHS to approve the Lakeside Industrial Easement Agreement as prepared by Legal Counsel and authorize the Supervisor to sign the agreement.

MOTION carried.

14.  Proposal for Township Mapping Updates

Clerk KOEHS reviewed this matter and stated that the maps have not been updated in almost two years. Mr. James Van Tiflin, Township Engineering Consultant, stated that this will take the mapping information out of the former graphics program and actually utilize the Macomb County Geographic Imaging System as the source for the map revisions and updates. Clerk KOEHS further stated his recommendation for approval.

MOTION by DUNN seconded by NEVERS to approve the proposal for Township Mapping Updates as presented and award this project to Spalding DeDecker Associates for a one time fee of seven thousand five hundred dollars (\$7,500.00).

MOTION carried.

INFORMATION TECHNOLOGY

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15.  Request to Purchase MUNIS Document Management Software.

Mr. Jim Koss, Information Technology Director, reviewed this matter and stated that this will make it much less time consuming for our employees to generate financial information in response to inquiries, or for generating in house reports. He further stated his recommendation for approval.

MOTION by KRZEMINSKI seconded by KOEHS to approve the request to purchase the MUNIS document Management software from Tyler Technologies in the amount of six thousand one hundred seventy five dollars (\$6,175.00) plus a four hundred fifty dollar (\$450.00) annual maintenance fee.

MOTION carried.

HUMAN RESOURCES

16.  Approval of Promotion to Water & Sewer Superintendent.

Mr. John Brogowicz, Human Resources Director, reviewed this matter and stated his recommendation to promote Gerald Wangelin to the position of Water and Sewer Superintendent conditioned on Mr. Wangelin receiving the required certification within two years.

MOTION by MALBURG seconded by DUNN to approve the promotion of Gerald Wangelin to the position of Water and Sewer Superintendent conditioned on Mr. Wangelin receiving the required certification within two years.

MOTION carried.

17.  Approval to extend Offers of Employment for Dial-a-Ride Drivers.

Mr. John Brogowicz, Human Resources Director, reviewed the final interview process regarding this matter and stated his recommendation to extend an offer of employment as a Dial-A-Ride Driver to Jodi Cavalier and Ronald Campbell.

MOTION by DUNN seconded by NEVERS to extend an offer of employment as a Dial-A-Ride Driver to Jodi Cavalier and Ronald Campbell.

MOTION carried.

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BOARD COMMENTS

18. Supervisor Comments:

19. Clerk Comments:

20. Treasurer Comments:

21. Trustees Comments:

A. Review of the Consent Judgment regarding 20077 25 Mile Road.

Trustee KRZEMINSKI reviewed this matter and informed the Board that the property owner was not allowing the Township to inspect the premises as authorized by the Consent judgment.

MOTION by KRZEMINSKI seconded by DUNN to authorize legal counsel to file a motion in Circuit Court to seek enforcement of the Consent Judgment regarding 20077 25 Mile Road.

Ayes: KRZEMISNKI, DUNN, NEVERS, BUCCI, MALBURG, KOEHS

Opposed: NONE

Abstain: GRABOW

MOTION carried.

EXECUTIVE SESSION

. Review of the Proposed Collective Bargaining Agreement with the Michigan Association of Public Employees/ Macomb Township Public Employees Association.

MOTION by KOEHS seconded by DUNN to adjourn to Executive Session at 7:55 p.m.

MOTION carried.

(The Board of Trustees returned to regular session at 9:09 p.m.)

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MOTION by KOEHS seconded by DUNN to approve the proposed Collective Bargaining Agreement with the Michigan Association of Public Employees/ Macomb Township Public Employees Association as presented.

MOTION carried.

ADJOURNMENT

MOTION by BUCCI seconded by KRZEMINSKI to adjourn the Board of Trustees meeting at 9:10 p.m.

MOTION carried.

Respectfully submitted,

Mark H. Grabow
Macomb Township Supervisor

Michael D. Koehs, CMC
Macomb Township Clerk