

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES AND PUBLIC HEARING
WEDNESDAY, APRIL 8, 2009

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD
MACOMB, MI 48042

PRESENT: MARK H. GRABOW, SUPERVISOR
MICHAEL D. KOEHS, CLERK
MARIE MALBURG, TREASURER
DINO F. BUCCI, JR, TRUSTEE
JANET DUNN, TRUSTEE
ROGER KRZEMINSKI, TRUSTEE
NANCY NEVERS, TRUSTEE

ABSENT: NONE

ALSO PRESENT: Lawrence Dloski, Legal Counsel
Jerome Schmeiser, Planning Consultant
James VanTiflin, Engineering Consultant
(Additional attendance on file at the Clerk's Office)

Supervisor GRABOW called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

ROLL CALL

1. Clerk KOEHS called the roll and the Board of Trustees was present.

APPROVAL OF THE AGENDA

2. The agenda was reviewed and items 8a,8b,9a,12a,18a were added. Item 9 was tabled.

MOTION by DUNN seconded by BUCCI to approve the agenda as amended.

MOTION carried.

APPROVAL OF THE BILLS

3. Both bill runs were reviewed and there were no additions, deletions or corrections.

MOTION by NEVERS seconded by KRZEMINSKI to approve both bill runs as presented.

MOTION carried.

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APPROVAL OF THE PREVIOUS MEETING MINUTES

4. The minutes of the previous meeting held on March 25, 2009 were reviewed and any additions, corrections or deletions were discussed and made.

MOTION by DUNN seconded by BUCCI to approve the minutes of the meeting of March 25, 2009 as presented.

MOTION carried.

5.  **Consent Agenda Items:**

A. Clerk's Department:

1. Site Plan Bond Release; Macomb Industrial Park Unit 24; Boulder Construction Company, Petitioner.
2. Site Plan Bond Release; Woodberry Estates No. 2; GTR Builders, Petitioner.
3. Temporary Builder Ground Sign Bond Release; The Hartford Condominiums.
4. Temporary Builder Ground Sign Bond Release; Golfview Estates; Legacy Estates, LLC, Petitioner.
5. Wall Sign Bond Release; Eastside Grill; Reliable Sign Service, Inc., Petitioner.

B. Human Resources

1. Request for a Leave of Absence - Fire Department.
2. Request to Schedule Semi-Annual Cleaning for the Town Hall Building.

C. Department Monthly Reports:

1. Building Department
2. Fire Department
3. Macomb County Sheriffs Department
4. Parks and Recreation Department
5. Water/Sewer Department

Supervisor GRABOW reviewed this matter and asked if any of the Board members wanted to remove any item from the Consent Agenda and place it for discussion on the regular agenda.

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MOTION by BUCCI seconded by DUNN to approve the Consent Agenda as presented.

MOTION carried.

6. **Public Comments**

Rose Marie Valenti addressed the Board concerning her desire for full time police protection.


OLD BUSINESS

7.  Request to Appoint Community Development Block Grant Administrator.
(Tabled from the meeting of March 25, 2009)

Trustee DUNN reviewed this matter for the Board, stating it was more correctly a liaison position between the County and Township.

MOTION by KOEHS seconded by NEVERS to approve Trustee Janet Dunn as the Community Development Block Grant Liaison for Macomb Township.

MOTION carried.

8.  Request to Extend the Current Lawn Maintenance Contracts.
(Tabled from the meeting of March 25, 2009)

Sal DiCaro, Park and Recreation Director, reviewed this matter and stated his recommendation for approval for Universal Lawn Care and Automos for lawn care maintenance for township buildings for one year at a total cost of \$37,935.00.

MOTION by DUNN seconded by BUCCI to approve the current lawn maintenance contracts for one year at a total cost of \$37,935.00.

MOTION carried.

- 8a Request to Hire Legal Counsel for Inspection Issues at 20077 25 Mile Road location.

Trustee KRZEMINSKI addressed the Board members regarding this matter, indicating attorney Greg Need to be hired at \$150.00 per hour to address the Consent Judgment at 20077 25 Mile Road.

MOTION By NEVERS seconded by BUCCI to hire attorney Greg Need for enforcement of the Consent Judgment issue at 20077 25 Mile Road.

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MOTION Carried.

Trustee KRZEMINSKI also asked that he be appointed as liaison between attorney Greg Need and the Board of Trustees regarding this Consent Judgment matter.

MOTION By NEVERS seconded by BUCCI to appoint Trustee Roger KRZEMINSKI as liaison between attorney Greg Need and the Board of Trustees regarding this Consent Judgment matter.

MOTION Carried.

8b. Fuel Bid Proposal

Trustee NEVERS addressed the Board concerning this matter, stating the township would save 6 cents per gallon with arrangement Arthur Saco and his BP stations at Hall and Hayes and 23 Mile and North Avenue stations for a period of two years.

MOTION By BUCCI seconded by DUNN to approve this proposal as presented.

MOTION Carried.

NEW BUSINESS

9.  Request To Extend the Law Enforcement Services Agreement; Captain Anthony Wickersham, Macomb County Sheriff Department, Petitioner.

This item was tabled, no action taken.

- 9a. Request for a Temporary Certificate of Occupancy for Chase Bank

Clerk KOEHS reviewed this item for the Board members, stating it would be good until June 1st of this year and pending a review of the Master Deed by the Assessor and Township Legal Counsel.

MOTION By DUNN seconded by KOEHS to grant this temporary Certificate of Occupancy, pending review of the Master Deed by township legal counsel and assessor.

MOTION Carried

PARKS AND RECREATION


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10.  Request to Run the Spring & Summer 2009 Parks & Recreation Programs.

Mr. Salvatore Dicaro, Parks and Recreation Director, reviewed this matter and stated his recommendation for approval for an amount not to exceed \$50,000.

MOTION by KRZEMINSKI seconded by MALBURG to approve this request to run the Spring and Summer 2009 Parks & Recreation programs for an amount not to exceed \$50,000.

MOTION Carried


11.  Request to Typeset, Print and Mail the REACH catalog of Parks & Recreation Programs.

Mr. Salvatore Dicaro, Parks and Recreation Director, reviewed this matter and stated his recommendation for approval for total cost of \$12,248.59.

MOTION by DUNN seconded by NEVERS to approve the request to typeset, print and mail the REACH catalog of Parks & Recreation programs for total cost of \$12,248.59.

MOTION carried.

HUMAN RESOURCES

12.  Request Authorization to Initiate Recruitment Process for Assistant Water & Sewer Superintendent.

Mr. John Brogowicz, Human Resources Director, reviewed this matter and stated his recommendation for approval.

MOTION by KOEHS seconded by MALBURG to initiate the recruitment process for an assistant Water & Sewer superintendent.

MOTION carried.


12a. Request for Authorization for Retro Active Pay Adjustment

Mr. John Brogowicz, Human Resources Director, reviewed this matter and stated this would apply to two former employees that retired.

MOTION By BUCCI seconded by KRZEMINSKI to approve this request as presented.

WATER AND SEWER DEPARTMENT

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13.  Request to Award the Bid for Macomb Corners Park Phase II; Sanitary Sewer Extension; MA08-005.

Mr. Gerry Wangelin, Water & Sewer Superintendent, reviewed this matter and stated his recommendation for approval for Dan's Excavating for cost of \$181,272.75.

MOTION by KOEHS seconded by MALBURG to award the Bid for Macomb Corners Park Phase II; Sanitary Sewer Extension; MA08-005 to Dan's Excavating for a cost of \$181,272.75.

MOTION carried.

14.  Request to Purchase Neptune R-900 Radio Reader Device.

Mr. Gerry Wangelin, Water & Sewer Superintendent, reviewed this matter, stating that SLC Meter Service is no longer a dealer for the Neptune R-900 Radio Reader Devices and instead, RIO Supply Michigan Meter Inc is. He further requested permission to have a running Purchase Order for 20,000 units at a cost of \$69.48 each. These will be needed to complete the change out of these units.

MOTION by KRZEMINSKI seconded by DUNN to Purchase Neptune R-900 Radio Reader Devices and to have a running Purchase Order for 20,000 units at a cost of \$69.48 each.

MOTION carried.

BOARD COMMENTS

15. Supervisor Comments:

Supervisor GRABOW thanked the Water & Sewer and Broadcast Media departments for their work in putting valuable information on the township web site.

16. Clerk Comments: none

17. Treasurer Comments: Treasurer Marie Malburg stated she reached a settlement with the County concerning delinquent taxes and that there weren't many delinquent accounts within the township.

18. Trustees Comments:

- 18a. Access to Townhall Building Policy

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Trustee BUCCI addressed the Board on this item, stating Trustees needed access to the Townhall Building to meet and conduct business with residents on issues. He further stated Trustees also needed key cards, individual email addresses and laptop computers to better serve the community.

MOTION By KRZEMINSKI seconded by NEVERS approve the Trustees with access to Townhall Building with keys and pass cards for Trustees as presented.

MOTION Carried.

MOTION By KRZEMINSKI seconded by DUNN to provide Trustee members with individual email accounts.

MOTION Carried.

MOTION By KRZEMINSKI seconded by NEVERS to investigate the cost of laptop computers for the Trustees, leasing versus buying and report back to the Board.

MOTION Carried.

ADJOURNMENT

MOTION by BUCCI seconded by NEVERS to adjourn the Board meeting at 7:56 p.m.

MOTION carried.

Respectfully submitted,

Mark H. Grabow
Macomb Township Supervisor

Michael D. Koehs, CMC
Macomb Township Clerk