

AUTOMATIC BILL PAYMENT

With our Automatic Bill Payment Service, you can have your Water & Sewer bill automatically paid from any participating bank, savings and loan or credit union account. Just complete the attached form, return it to us and start enjoying these benefits.

- No check to write. No postage to pay.
- No more monthly trips to pay your bill in person.
- Whether you're away on a trip or sick at home, your water & sewer bill will be paid and your credit protected.
- No more embarrassments about forgetting to pay.

All you have to do is make sure there is enough money in your account to cover the bill, and record the payments in your records.

With Automatic Bill Payment, you keep control of your water & sewer bill payments. You'll continue to receive a quarterly billing statement with a notation stating "DO NOT PAY; AUTOMATIC BILL PAYMENT PLAN". Your payment will automatically be deducted from your account on the due date.

QUESTIONS & ANSWERS

How long does it take to get on the plan?

Depending on when you sign up, most accounts will be converted within 30-60 days. You should continue to pay normally until you are notified on your utility statement.

What if I have a question concerning the amount of my bill?

You should call or write the Water/Sewer Department 10 days prior to the due date of your bill. We will see to it that your account is not debited until your question is satisfactorily answered.

What if there isn't enough money in my account?

You should have enough time to deposit money into your account, as the deduction does not take place until the due date of your bill. If there are insufficient funds, it will be treated just like a check and a charge will be made against the account.

Can I withdraw from the program?

Yes. You should notify the Treasurers Office in writing to discontinue the service.

How do I sign up?

Just complete the enrollment form and **attach a cancelled check** (with your account #/ABA/Routing #) and return the form to the Treasury Department at Town Hall located at 54111 Broughton Road Macomb MI 48042.



AUTOMATIC BILL PAYMENT AUTHORIZATION

CUSTOMER NAME _____

SERVICE ADDRESS _____

MAILING ADDRESS (if different) _____ STATE/ZIP _____

DAYTIME PHONE _____

To ensure the correct account number is used for this electronic payment and to obtain the ABA/routing number please contact your financial institution.

NAME OF FINANCIAL INSTITUTION _____

NINE DIGIT ABA/ROUTING NUMBER _____ OR SAVINGS ACCOUNT NO. _____

CHECKING ACCOUNT NO. _____

(enclose voided/cancelled check)

I authorize the Macomb Township Water/Sewer Department, to deduct my payment from the checking or savings account listed. I understand that I control my payments, and if at any time I decide to discontinue this payment service, I will notify Macomb Township Treasurers Office.

SIGNATURE _____ DATE _____

WE WELCOME YOUR
QUESTIONS AND COMMENTS

FOR PAYMENT PROCESSING
PLEASE CONTACT THE MACOMB
TOWNSHIP TREASURERS OFFICE
AT
(586) 992-0710

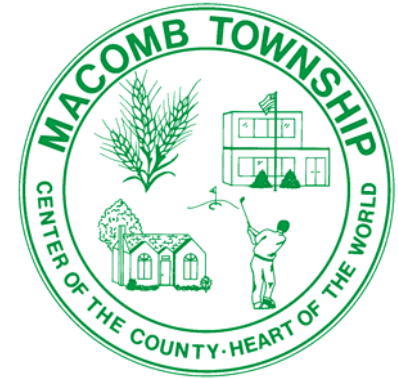
Paying your Water & Sewer
bill can be fast
easy and
convenient!!!!

FOR WATER & SEWER BILLING
PLEASE CONTACT THE MACOMB
TOWNSHIP WATER & SEWER
DEPARTMENT AT
(586) 598-0687

OFFICE HOURS
MONDAY THRU FRIDAY
8:00 AM - 4:30 PM

Macomb Township Water & Sewer
Department
51650 Card Rd
Macomb MI 48042

Macomb Township Offices
54111 Broughton Road
Macomb MI 48042



MACOMB TOWNSHIP

INTRODUCING....

A NEW WAY TO MAKE YOUR
UTILITY BILL PAYING
CONVENIENT!!!!