

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES AND PUBLIC HEARING
WEDNESDAY, JANUARY 13, 2016

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD
MACOMB, MI 48042

PRESENT: JANET DUNN, SUPERVISOR
MICHAEL D. KOEHS, CLERK
KAREN GOODHUE, TREASURER
DINO F. BUCCI, JR, TRUSTEE
CLIFFORD W. FREITAS, TRUSTEE
ROGER KRZEMINSKI, TRUSTEE
NANCY NEVERS, TRUSTEE

ABSENT: NONE

ALSO PRESENT: Thomas Esordi, Legal Counsel
Patrick Meagher, Planning Consultant
James VanTiflin, Township Engineer
(Additional attendance on file at the Clerk's Office)

Supervisor DUNN called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

ROLL CALL

1. Clerk KOEHS called the roll and the Board of Trustees was present.

APPROVAL OF THE AGENDA

2. The agenda was reviewed and items 8 and 10 were tabled to January 27, 2016. Item 5D1 was added to Consent Agenda.

MOTION by BUCCI seconded by FREITAS to approve the agenda as amended.

MOTION carried.

APPROVAL OF THE BILLS

3. Both bill runs were reviewed and there were no additions, deletions or corrections.

MOTION by NEVERS seconded by GOODHUE to approve both bill runs as presented.

MOTION carried.

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APPROVAL OF THE PREVIOUS MEETING MINUTES

4. The minutes of the previous meeting held on December 22, 2015 were reviewed and any additions, corrections or deletions were discussed and made.

MOTION by GOODHUE seconded by FREITAS to approve the minutes of the meeting of December 22, 2015 as presented.

MOTION carried.

5. **Consent Agenda Items:**

A. Planning Department:

1. Request Release of Site Plan Bond; Architectural Stainless; Section 18.
2. Clearstone #2; Partial Site Development Bond Release; Section 5.

B. Water and Sewer Department:

1. Request to Pay AIS Construction for Hydraulic System Repair John Deere 310.
2. Easement Encroachment Agreement: Lot 180, Lancaster Subdivision, Sidwell # 08-28-405-008.

C. Finance Department:

1. Purchasing Policy Revision.

D. Human Resource Department

1. Leave of Absence-Fire Department.

Supervisor DUNN reviewed this matter and asked if any of the Board members wanted to remove any item from the Consent Agenda and place it for discussion on the regular agenda.

MOTION by FREITAS seconded by GOODHUE to approve the Consent Agenda as earlier amended.

MOTION carried.

6. **Public Comments, Agenda Items Only**

None

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PLANNING DEPARTMENT:

7. Final Plan; Christenbury Creek Site Condominiums; Located on the east side of Card Road, ½ , mile south of 23 Mile Road; Section 23; Arteva Homes Woodlands, LLC., Petitioner. Permanent Parcel 08-23-300-024.

Planner Pat Meagher addressed this item with the Board, recommending approval.

MOTION by FREITAS seconded by NEVERS to approve the Final Plan; Christenbury Creek Site Condominiums; Located on the east side of Card Road, ½ , mile south of 23 Mile Road; Section 23; Arteva Homes Woodlands, LLC., Petitioner. Permanent Parcel 08-23-300-024 as presented.

MOTION carried.

8. Land Division Variance from Section 17-135; Christenbury Creek Site Condominiums; Located on the east side of Card Road, ½ , mile south of 23 Mile Road; Section 23; Arteva Homes Woodlands, LLC., Petitioner. Permanent Parcel 08-23-300-024.

This item tabled to the January 27, 2016 meeting.

NEW BUSINESS:

9. Request to schedule a Public Hearing for Street Lighting; Misty Brook Estates Site Condominiums; Section 33. (February 10, 2016)

MOTION by BUCCI seconded by GOODHUE to schedule a Public Hearing for Street Lighting; Misty Brook Estates Site Condominiums; Section 33 for February 10, 2016 .

MOTION carried.

10. Request to Grant a Pay Raise for the Fire Chief and the Deputy Fire Chief.

This item was tabled to the January 27, 2016 meeting.

- 10a. Budget Amendments for Current Fiscal Year.

Finance Director Stacy VanReyendam addressed this item with the Board members. She stated the General Fund Expenditures need to be increased from \$15,883,172.00 to \$16,083,172.00. This increase of \$200,000.00 is due to the additional cost of the law enforcement contract with Macomb County. The General Fund will transfer \$200,000.00 into the Law Enforcement Fund.

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Also, the Law Enforcement Fund expenditures need to be increased from \$3,409,275 to \$3,609,275. This increase is due to the additional cost of the law enforcement contract with Macomb County. The General Fund will transfer \$200,000.00 into the Law Enforcement Fund.

Trustee Bucci asked how much is the amount of the increase for the contract and she responded on average, \$400,000.00 a year for three years.

Mr. Bucci asked how much the first year is because the sheriff says it's \$388,000.00 and the clerk says it's \$430,000.00.

Ms. VanReyndam advised it is \$393,149.00 for the first year.

Ms. VanReyndam added these Amendments must be done by Board Resolution.

MOTION by BUCCI seconded by GOODHUE to approve the Budget Amendments as outlined above by Finance Director Stacy VanReyndam.

**Township Of Macomb
County of Macomb
State of Michigan**

Budget Amendment Resolution of the Board of Trustees

At a regular meeting of the Macomb Township Board of Trustees that was called to order by Supervisor Janet Dunn on Wednesday, January 13, 2016 at 7:00 p.m., the following resolution was offered:

Whereas, the General Fund Expenditures need to be increased from \$15,883,172.00 to \$16,083,172.00. This increase is due to the additional cost of the law enforcement contract with Macomb County. The General Fund will transfer \$200,000.00 into the Law Enforcement Fund.

Whereas, the Law Enforcement Fund expenditures need to be increased from \$3,409,275 to \$3,609,275.

Whereas, The General Fund would transfer \$200,000.00 into the Law Enforcement Fund.

Whereas, This increase is due to the additional cost of the law enforcement contract with Macomb County Sheriff Department.

Now Therefore Be It Resolved, that the General Fund Expenditures will be increased from \$15,883,172.00 to \$16,083,172.00. The Law Enforcement Fund expenditures will be increased from \$3,409,275 to \$3,609,275.

Motion by Bucci seconded by Goodhue , that this resolution be adopted:

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**AYES: BUCCI, GOODHUE, KRZEMINSKI, FREITAS, NEVERS, KOEHS,
DUNN**
NAYS: NONE
ABSENT: NONE

MOTION CARRIED, RESOLUTION PASSED.

WATER/SEWER DEPARTMENT:

11. Request to Revoke Grade Bond.

Water/Sewer Superintendent Gerry Wangelin addressed this item with the Board.

He indicated there were four items to be finished at 19938 Glimmer but after numerous calls to Brookshire Development has failed to get the final grade inspection completed. He is requesting to revoke the \$2,000.00 grade bond to complete this project.

MOTION by KRZEMINSKI seconded by FREITAS to approve the Request to Revoke Grade Bond for 19938 Glimmer so that the Water & Sewer Department can complete the four items to get the final grade inspection approved. Any difference in the cost would be refunded to Brookshire Development LLC. upon completion.

MOTION carried.

Public Comments, Non-Agenda Items Only - (3 minute time limit)

Building Official Joe Maples thanked his staff and Assistant Building Official Michael Badamo for their help in his transition in the Building Department. He also gave a progress report and an overview of the department and anticipated workload to come and stated that he was working on a manpower study.

BOARD COMMENTS

12. Supervisor Comments

None.

13. Clerk Comments

Clerk Koehs advised over 11,000 absent voter applications have been sent out by his department and stated this election cycle will probably be busier than the last Presidential Primary.

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14. Treasurer Comments

None.

15. Trustees Comments

Trustee Krzeminski asked if the clerk had signed the recent Sheriff contract and if it was valid with only the supervisor's signature on it.

The clerk advised him he was not at the meeting when the sheriff contract was approved due to training and that the motion to approve it required the supervisor to sign it.

Trustee Bucci asked legal counsel Thomas Esordi if the contract was valid and legal counsel indicated it is.

ADJOURNMENT

MOTION by BUCCI seconded by FREITAS to adjourn the Board meeting at 7:28 p.m.

MOTION carried.

Respectfully submitted,

Janet I. Dunn
Macomb Township Supervisor

Michael D. Koehs, CPM, CMC
Macomb Township Clerk