

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, MAY 25, 2016

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS  
54111 BROUGHTON ROAD  
MACOMB, MI 48042

PRESENT: JANET DUNN, SUPERVISOR  
MICHAEL D. KOEHS, CLERK  
KAREN GOODHUE, TREASURER  
DINO F. BUCCI, JR, TRUSTEE  
CLIFFORD W. FREITAS, TRUSTEE  
ROGER KRZEMINSKI, TRUSTEE  
NANCY NEVERS, TRUSTEE

ABSENT: NONE

ALSO PRESENT: Lawrence Scott, Legal Counsel  
Thomas Esordi, Legal Counsel  
Patrick Meagher, Planning Consultant  
James VanTiflin, Township Engineer  
*(Additional attendance on file at the Clerk's Office)*

Supervisor DUNN called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**ROLL CALL**

1. Clerk KOEHS called the roll and the Board of Trustees was present.

**APPROVAL OF THE AGENDA**

2. The agenda was reviewed and item 5D1 was added to Consent Agenda. Items 7A and 11A were added to regular agenda.

**MOTION by BUCCI seconded by KRZEMINSKI to approve the agenda as amended.**

**MOTION carried.**

**APPROVAL OF THE BILLS**

3. Both bill runs were reviewed and there were no additions, deletions or corrections.

**MOTION by NEVERS seconded by GOODHUE to approve both bill runs as presented.**

**MOTION carried.**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, MAY 25, 2016

**APPROVAL OF THE PREVIOUS MEETING MINUTES**

4. The minutes of the previous meeting held on May 11, 2016 were reviewed and any additions, corrections or deletions were discussed and made.

Trustee Goodhue brought up a correction to the May 11, 2016 meeting minutes was needed and corrected.

**MOTION by GOODHUE seconded by FREITAS to approve the minutes of the meeting of May 11, 2016 as corrected.**

**MOTION carried.**

5. **Consent Agenda Items:**

Supervisor DUNN reviewed this matter and asked if any of the Board members wanted to remove any item from the Consent Agenda and place it for discussion on the regular agenda.

A. Assessing Department:

1. Authorization to Attend Continuing Education Class.
2. Authorization to Attend Continuing Education Class.

B. Human Resource Department:

1. Administrative Subject-Request Authorization to Advance Employee #1950.

C. Water and Sewer Department:

1. Easement Encroachment Agreement: Lot 169, Villa Rosa Subdivision # 4 Sidwell # 08-07-402-005.
2. Easement Encroachment Agreement: Lot 17, Fox Run Subdivision Sidwell # 08-32-127-008.
3. Request to Approve Easement Agreement for Municipal Utilities: 26 Mile Road & Hayes Road Water Main. Parcel Number 08-06-100- 018.

D. Clerk's Department:

1. Request to Purchase Election Equipment.

**MOTION by BUCCI seconded by KRZEMINSKI to approve the Consent Agenda as earlier amended.**

**MOTION carried.**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, MAY 25, 2016

6. **Public Comments, Agenda Items Only**

Mr. Mathew Sahr spoke regarding the fire department staffing and the need for full time firemen. He suggested contacting surrounding communities to see what their staffing levels are.

Mr. John McCoy also spoke regarding the current fire department staffing level, saying it was behind the times and needed to be increased.

Mr. Ed Gallagher spoke regarding the fire staffing issue, stating he didn't feel we needed a full time fire department, citing the increased cost.

**OLD BUSINESS:**

7. Request to Purchase BS& A Module  
*(tabled from May 11, 2016)*

Trustee Goodhue addressed this item with the Board members, recommending approval to purchase the employee module for cost of \$6,870.00 for the first year and \$4,925 for the subsequent years.

**MOTION by seconded by to approve the purchase of the BS & A module for \$6,870.00 for the first year and \$4,925.00 for the subsequent years.**

**MOTION carried.**

7a.  Clarification of Clerk Koehs' Letter of Resignation Dated May 11, 2016.

Legal Counsel Thomas Esordi addressed this item, stating it was a clarification of the retirement letter submitted May 11, 2016 from the Clerk and Deputy Clerk. He stating it was handled as a resignation to comply with State law statute. He further stated it does not have any impact on retirement benefits for him or his deputy.

**MOTION by NEVERS seconded by KRZEMINSKI to approve the Clarification of Clerk Koehs' Letter of Resignation Dated May 11, 2016 as presented.**

**MOTION carried.**

**PUBLIC HEARING**

8. Macomb Township Preliminary Budget Hearing.

Supervisor Dunn opened the Public Hearing for this item at 7:10 p.m.

Finance Director Stacy VanReyendam addressed the Board regarding this item.

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, MAY 25, 2016

Supervisor Dunn asked if there were any public comments on this item; there were none. She closed the Public Hearing at 7:15 p.m.

Clerk Koehs had questions regarding the possible shortfall of monies.

This item was informational only. The next public hearing on this item is June 8, 2016.

**NEW BUSINESS:**

9. Appointment of FOIA Coordinator and modification of corresponding Policy”

Legal Counsel addressed this item with the Board members, stating the Foia coordinator position, currently the deputy clerk, will need to be filled due to his pending retirement. He also stated the Foia Policy language adopted earlier this year will need to be amended as far as listing the deputy clerk at the Foia coordinator. This change will take effect June 4, 2016.

Supervisor Dunn then recommended that her confidential assistant be appointed to the Foia Coordinator position.

Clerk Koehs stated that the Records Manager in his office is qualified already and having access to the files should be appointed as the Foia coordinator.

**MOTION by BUCCI seconded by FREITAS to approve the appointment of the supervisor’s confidential assistant as the Foia coordinator, effective June 4, 2016.**

**MOTION carried. Clerk Koehs voted Nay.**

Clerk Koehs questioned what was the change to the Foia policy, specifically.

Mr. Esordi stated just the wording designating the deputy clerk as Foia Coordinator now to be changed to confidential assistant. He stated no other changes would be made.

**MOTION by FREITAS seconded by GOODHUE to approve the modification of the Foia policy.**

**MOTION carried.**

10. Appointments to the Historical Commission.

Supervisor Dunn addressed this item with the board, recommending Mr. Wayne Oehmke and Mr. Joseph Witulski to be appointed to the Historical Commission. The

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, MAY 25, 2016

expiration dates for their terms are staggered and are 12-31-17 and 12-31-18 respectfully.

**MOTION by KRZEMINSKI seconded by GOODHUE to appoint Mr. Oehmke and Mr. Witulski as requested.**

**MOTION carried.**

11. Authorization to Purchase ESRI Geographic Information Systems (GIS) Software.

Ms. Beth Case from BPI addressed this item with the Board, recommending approval to purchase this sanitary sewer management assessment plan software.

**MOTION by KRZEMINSKI seconded by BUCCI to approve the Purchase of the ESRI Geographic Information Systems (GIS) Software.**

**MOTION carried.**

- 11a. Midwest Outdoor Art Exhibit.

Supervisor Dunn addressed this item with the Board, stating the billing is done in two invoices. The first is \$8,312.00 which is for artist's stipends and up front administrative costs. The second invoice will be for the balance of the proposal. The total cost is for \$12,952.00, with that amount to be reimbursed to the Township by sponsorships.

**MOTION by KRZEMINSKI seconded by GOODHUE to approve the Midwest Outdoor Art Exhibit for cost of \$12,952.00, which will be reimbursed to the Township with sponsorship funding.**

**MOTION carried.**

**PARKS AND RECREATION:**

12. Authorization for 3 Year Lease for Fitness Equipment.

Park and Recreation Director Sal DiCaro addressed this item with the Board.

He explained items were being purchased from various vendors for various equipment and made the following recommendations:

Total of equipment purchased from *All Pro Exercise* is \$118,750.00.

Total of equipment purchased from *Direct Fitness Solutions LLC* is \$122,230.80

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, MAY 25, 2016

Total of equipment purchased from *Fitness Things Inc* is \$5,495.00.

The grand total of expenditures for exercise equipment requested is \$246,475.80.

**MOTION by KRZEMINSKI seconded by GOODHUE to approve this purchase of exercise equipment as noted for \$246,475.80.**

**MOTION carried.**

**FIRE DEPARTMENT:**

13. Request to Purchase Extrication Equipment.

Fire Chief Robert Phillips addressed this item with the Board, recommending approval.

**MOTION by NEVERS seconded by KOEHS to approve this purchase from Apollo Fire Equipment for \$27,000.**

**MOTION carried.**

14. Request to Purchase Thermal Imaging Camera.

Fire Chief Robert Phillips addressed this item with the Board, recommending approval.

**MOTION by KOEHS seconded by NEVERS to approve this purchase from Fisher Safety for \$7,561.78.**

**MOTION carried.**

15. Request to Form a Committee to Evaluate Full Time Staffing Needs.

Fire Chief Robert Phillips addressed this item with the Board, requesting a committee be formed to evaluate the staffing needs within the Fire Department.

Supervisor Dunn then requested that Legal Counsel Al Addis, former fire chief Ray Ahonnen, James Burke, Karen Goodhue and Chief Phillips all be appointed to this committee for staffing evaluation.

**MOTION by KRZEMINSKI seconded by NEVERS to approve this committee.**

**MOTION carried.**

**Public Comments, Non-Agenda Items Only - (3 minute time limit)**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, MAY 25, 2016

Resident John McCoy thanked Clerk Michael Koehs and Deputy Clerk Jim Gelios for their service to this community.

He then stated he is waiting for his recent Foia requests in which, among other things, asked about the cost of the EMS services within the township and their response times.

In addition, he asked why the delay that the Board has not appointed a Human Resource Director yet and who is handling the human Resource Director duties now.

The supervisor responded that it is being handled by herself and Legal Counsel Tom Esordi.

Mr. McCoy questioned the cost of that. He also took issue with the Fire Chief and Deputy Fire Chief taking their vehicles home each night, given neither lives in the township.

**BOARD COMMENTS:**

16. Supervisor Comments

Supervisor Dunn advised anyone having a flag needed disposal can drop it off here for proper disposal. She then wished all a safe and happy Memorial Day.

17. Clerk Comments

Clerk Koehs thanked former clerk Norm Snay for appointing him his deputy and giving him such an opportunity. He stated Mr. Snay insured I was trained properly and I appreciate that.

He also thanked the veterans for their service and asked we remember those that did not return. He then thanked his Deputy Jim Gelios and his staff for their service and loyalty. He also thanked the election workers he has supervised for their service. He wished all a safe and happy Memorial Day.

18. Treasurer Comments

Treasurer Goodhue read the following statement:

“There was an article in Macomb Daily May 24 and one in the C and G Newspaper as well in regards to Mr. Koehs’ resignation. In those articles he made several statements that I would like to address. Mr. Koehs stated he was not included in any discussions concerning the dog park. When in fact the Board, including Mr. Koehs, voted in 2013 to approve the designing of the dog park. The Board was also informed of the need for a turn lane which resulted in a new culvert that needed to be installed. Mr. Koehs was informed.

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, MAY 25, 2016

There was also a statement we needed sidewalks for a dog park. Mr. Koehs should know as head of finance that the funds for those two projects come from two different areas. The Parks and Recreation monies pay for dog parks and general fund money paus for improvements such as sidewalks.

The Board also approved increasing our spending for sidewalks. Sidewalks also take time because of easement acquisition and he knows that our engineer has been diligently working on that.

Mr. Koehs also stated we were letting un-elected people such as legal counsel and the planner make our decisions. Is this not what we hire them to do? To advise us, to help us make our decisions?

Finally, the accusations of graft and corruption. It is an election year and statements like this always come out to cast doubt in the minds of the electors. It is like throwing spaghetti on the wall to see if it sticks. Mr. Koehs is not running so I have to wonder why he would say this. There is no evidence of corruption. This township is one of the most fiscally responsible communities in Michigan. And it is because of the efforts of this Board and past Boards and the township employees. I feel it is a slap in the face to everyone here to accuse us of corruption.

To the best of my knowledge, I believe things are done honestly and correctly. I have always believed in standing up for what is right and I believe in this township and the people I work with that we work in the best interest of our residents.”

19. Trustees Comments

Trustee Krzeminski thanked Clerk Koehs for his years of service. He stated he worked with Mike for the past 14 years and appreciated Mike Koehs making him a PLC to oversee several precincts on election day. He stated it’s a pleasure to serve the election process, to make sure everyone gets to vote.

He also stated the burning of the old flags has been done by Vietnam veterans for a long time so bring your flags to the township if they need to be disposed of properly.

**ADJOURNMENT**

**MOTION by BUCCI seconded by FREITAS to adjourn the Board meeting at 7:44 p.m.**

**MOTION carried.**

Respectfully submitted,

---

Janet I. Dunn  
Macomb Township Supervisor

---

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, MAY 25, 2016

Michael D. Koehs, CPM, CMC  
Macomb Township Clerk