



MACOMB TOWNSHIP *Michigan*

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, JANUARY 13, 2021

LOCATION: VIDEO CONFERENCE

Call Meeting to Order

Meeting was called to order by Supervisor Viviano at 7:00 p.m.

Pledge of Allegiance to the Flag of the United States

Pledge of Allegiance was recited by all in attendance.

1. Roll Call

Clerk POZZI called the roll:

Present: Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Leon Drolet, Kristi L. Pozzi, Frank J. Viviano

Absent:

2. Approval of Agenda Items (with any corrections)

MOTION by Leon Drolet seconded by Frank A. Cusumano Jr. to approve the agenda as presented.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Leon Drolet, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Kristi L. Pozzi, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

3. Approval of Bills

MOTION by Charles Oliver seconded by Nancy J. Nevers to approve the bills as presented.

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ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Charles Oliver, Nancy J. Nevers, Frank A. Cusumano Jr., Peter J. Lucido III, Leon Drolet, Kristi L. Pozzi, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

4. Approval of Previous Meeting Minutes from December 16, 2020

MOTION by Leon Drolet seconded by Kristi L. Pozzi to approve meeting minutes from December 16, 2020 as presented.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Leon Drolet, Kristi L. Pozzi, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

CONSENT AGENDA ITEMS:

5. Water and Sewer Department

- a. Request to Approval to Pay EJ USA Inc., for Miscellaneous Water Main Fittings & Hydrant Parts (\$5,034.78)
- b. Easement Encroachment Agreement; Entrance Ground Sign; Edinburgh Estates Subdivision Phase I; Entrance off 23 Mile Road and Murray Drive
- c. Easement Encroachment Agreement for both Entrance Ground Signs; Buckingham Village Subdivision II; Located off the Entrance of 23 Mile Road and Bredenbury Drive

6. Engineering Department

- a. Request to Approve Final Site Development Bond Release for Unit 10 of Regency Commerce Center (\$28,014.00)
- b. Request to Approve Partial Site Development Bond Release for Unit 12 of Regency

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Commerce Center (\$91,797.20)

- c. Request to Approve Partial Site Development Bond Release for Castle Rock Retail Center (\$65,222.20)
 - d. Request to Approve Partial Site Development Bond Release for Taco Bell (\$140,503.31)
 - e. Request to Approve Partial Site Development Bond Release for Stillwater Crossing Site Condominium - Phase 2 (\$1,437,950.60)
 - f. Request to Approve Final Site Development Bond Release for Pinnacle Farms Site Condominium (\$265,576.20)
 - g. Request to Approve Partial Site Development Bond Release for Unit 19 of Macomb Industrial Park - Phase 1 (\$48,992.00)
7. Human Resources Department
- a. Request for Family & Medical Leave of Absence Employee # 2493
 - b. Request for Family & Medical Leave of Absence Employee # 65
 - c. Request for Medical Leave of Absence Employee # 1006
8. Fire Department
- a. Request to Attend Health and Safety Program Manager Course
9. Supervisor's Office
- a. Clinton River Watershed

MOTION by Kristi L. Pozzi seconded by Leon Drolet to approve the Consent Agenda items as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Kristi L. Pozzi, Leon Drolet, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

PUBLIC COMMENTS, AGENDA AND NON-AGENDA ITEMS - (3 MINUTE TIME LIMIT)

Tom Sokol spoke regarding Items 18, 19 and 20.

Dave Pieper announced the Friends of Macomb Foundation will host a bottle/can fundraiser at Town Hall, Jan. 17, 2021 between 11:00 am and 2:00 pm.

PUBLIC HEARING:

10. Public Hearing and Resolution Adoption for Street Lighting Special Assessment District for Wolverine Estates North Site Condominium

Item presented by Township Engineer James Van Tiflin.

Supervisor Viviano opened the public hearing at 7:14 PM and closed same at 7:14 PM. There were no public comments.

MOTION by Kristi L. Pozzi seconded by Leon Drolet to Adopt Resolution for the Street Lighting Special Assessment District for Wolverine Estates North Site Condominium.

Street Lighting Wolverine Estates North Site Condominium

**RESOLUTION ORDERING ESTABLISHMENT
OF STREET LIGHTING DISTRICT**

Minutes of a regular meeting of the Township Board of the Township of Macomb, County of Macomb, Michigan, held in the Township Hall in said Township on January 13, 2021, at 7:00 P.M., Eastern Standard Time.

PRESENT: Viviano, Pozzi, Drolet, Cusumano, Lucido, Nevers, Oliver

ABSENT: None

The following preamble and resolution were offered by Member Pozzi and supported by Member Drolet.

WHEREAS, pursuant to 1989 PA 80 (the "Act"), the Township Board is empowered to establish a Special Assessment for the installation and maintenance of street lighting on its motion or upon the submission of petitions as prescribed in the Act; and

WHEREAS, the Township Board has determined that the installation of a street light or lights illuminating street serving lands described in Exhibit "A" is necessary to preserve the public health; and

WHEREAS, the Township Board desires to establish a Special Assessment District

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obligating the benefited owners to pay for the cost of installation and operation of street lighting; and

WHEREAS, a public hearing for the establishment of a Special Assessment District for street lighting was held coincident with this meeting and was prefaced by published and mailed notice as required by the Act and 1962 PA 162.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF MACOMB, MACOMB COUNTY, MICHIGAN:

1. It is hereby directed that a street light or lights shall be installed at Wolverine Estates North Site Condominium, which will illuminate streets, serving and benefiting the unit (s) and/or parcel(s) of land described in Exhibit "A".

2. A Special Assessment District consisting of the unit (s) and parcel(s) described in Exhibit "A" is hereby established and the cost for installation of said street lights(s) and all future electrical service be levied against the parcel(s) and/or unit (s) so described in direct proportion to the benefit conferred.

3. The annual electrical service charge is One Thousand Seven Hundred Forty-Seven dollars and 20/100 (\$1,747.20). Three times the annual cost is Five Thousand Two Hundred Forty-One dollars and 60/100 (\$5,241.60). Total project cost is Thirty-Five Thousand One Hundred Twenty-One dollars and 11/100 (\$35,121.11). The petitioner contribution amount is Twenty-Nine Thousand Eight Hundred Seventy-Nine dollars and 51/100 (\$29,879.51). The Townships at large contribution is zero dollars and 00/100 (\$0.00).

4. The Township Board shall hereafter annually determine the amount to be assessed in the district for lighting and shall direct the assessor to levy this amount. The assessment may be made either in a special assessment roll or in a column provided in the regular tax roll. The assessment shall be spread and become due and be collected at the same time as the other Township taxes are assessed, levied and collected and shall be returned in the same manner for nonpayment.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi L. Pozzi, Leon Drolet, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Frank J. Viviano

Nays - None

Abstain - None

RESOLUTION Declared Adopted this 13th day of January, 2021.

UNFINISHED BUSINESS:

11. Appointment to the Planning Commission - Postponed from December 16, 2020 Meeting
Item presented by Supervisor Viviano.

MOTION by Charles Oliver seconded by Peter J. Lucido III to approve the Supervisor's appointment of Daniel Spatafora to the Planning Commission to fill a vacancy, term will expire on 12-31-2023.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Charles Oliver, Peter J. Lucido III, Frank A. Cusumano Jr., Nancy J. Nevers, Leon Drolet, Kristi L. Pozzi, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

NEW BUSINESS:

WATER AND SEWER DEPARTMENT:

12. Request to Pay Motor City Electric Technologies Inc., to complete the work for the Supervisory Control & Data Acquisition (SCADA) Hardware Upgrade/Software License Renewals. (\$38,925.00)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

MOTION by Kristi L. Pozzi seconded by Leon Drolet to approve the Request to Pay Motor City Electric Technologies Inc., to complete the work for the Supervisory Control & Data Acquisition (SCADA) Hardware Upgrade/Software License Renewals. (\$38,925.00)

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi L. Pozzi, Leon Drolet, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

HUMAN RESOURCES DEPARTMENT:

13. Authorization to amend the COVID 19 Expanded FMLA & Emergency Paid Sick Leave Policy

Item presented by Supervisor Viviano.

MOTION by Kristi L. Pozzi seconded by Leon Drolet to approve the amendment to the COVID 19 Expanded FMLA and Emergency Paid Sick Leave Policy.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi L. Pozzi, Leon Drolet, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

PLANNING AND ZONING DEPARTMENT:

14. Deviation Request; To allow lot sizes greater than 70'; Pheasant Run, Located south side of 25 Mile Road, 1/4 east of Luchtman Road; Permanent Parcel #08-05-100-009

Item presented by Township Planner Josh Bocks.

MOTION by Leon Drolet seconded by Kristi L. Pozzi to accept Town Center Committee recommendation for the Deviation requests; To allow lot sizes greater than 70'; for Pheasant Run, Located south side of 25 Mile Road, 1/4 east of Luchtman Road; Permanent Parcel #08-05-100-009

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Leon Drolet, Kristi L. Pozzi, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

15. Site Plan Approval; Pheasant Run, Located on the south side of 25 Mile Road, 1/4 east of Luchtman Road; Permanent Parcel #08-09-100-009

Item presented by Township Planner Josh Bocks.

MOTION by Leon Drolet seconded by Kristi L. Pozzi to accept Town Center Committee recommendation for the Site Plan Approval of Pheasant Run; Located on the south side of 25 Mile Road, 1/4 east of Luchtman Road; Permanent Parcel #08-09-100-009

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Leon Drolet, Kristi L. Pozzi, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy

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J. Nevers, Charles Oliver, Frank J. Viviano
Nays - None
Abstain - None

THE MOTION Passed.

FIRE DEPARTMENT:

16. Request for Approval of Change Order #9

Item presented by Fire Chief Robert Phillips.

MOTION by Charles Oliver seconded by Kristi L. Pozzi to approve Change Order No. 9 in the total amount of \$13,259.11.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Charles Oliver, Kristi L. Pozzi, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Leon Drolet, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

17. Request to Approve Additional Services for AEW

Item presented by Fire Chief Robert Phillips.

MOTION by Kristi L. Pozzi seconded by Leon Drolet to approve the Authorization for Additional Services with AEW at a total monthly cost of \$2,945.00.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi L. Pozzi, Leon Drolet, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

SUPERVISOR'S OFFICE:

18. Ethics Board Member Appointment

Item presented by Supervisor Viviano.

MOTION by Nancy J. Nevers seconded by Peter J. Lucido III to appoint Mr. Ronald Papa Jr. to the Ethics Board, for a one-year term to expire January 13, 2022.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Leon Drolet, Kristi L. Pozzi, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

19. Ethics Board Member Appointment

Item presented by Supervisor Viviano.

MOTION by Leon Drolet seconded by Kristi L. Pozzi to appoint Mr. Tony DelVillano to the Ethics Board, for a two-year term to expire January 13, 2023.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Leon Drolet, Kristi L. Pozzi, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

20. Ethics Board Member Appointment

Item presented by Supervisor Viviano.

MOTION by Charles Oliver seconded by Kristi L. Pozzi to appoint Mr. Thomas Champion to the Ethics Board, for a three-year term to expire January 13, 2024.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Charles Oliver, Kristi L. Pozzi, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Leon Drolet, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

PARKS AND RECREATION DEPARTMENT:

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21. Pool chemicals purchase for \$20,706.06

Item presented by Parks and Recreation Director Sal DiCaro Jr.

MOTION by Kristi L. Pozzi seconded by Leon Drolet to approve the purchase of pool chemicals from Aquatic Source in the amount of \$20,706.06.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi L. Pozzi, Leon Drolet, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

22. Approval of contract for the 2021 Daddy/Daughter Dance

Item presented by Parks and Recreation Director Sal DiCaro Jr.

MOTION by Charles Oliver seconded by Peter J. Lucido III to approve contract for the 2021 Daddy/Daughter Dance to Fern Hill Golf Course.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Charles Oliver, Peter J. Lucido III, Frank A. Cusumano Jr., Nancy J. Nevers, Leon Drolet, Kristi L. Pozzi, Frank J. Viviano

Nays - None

Abstain - None

THE MOTION Passed.

BOARD COMMENTS:

Trustees Comments

Trustee Cusumano asked for a moment of silence in memory of the Capitol Police Officer killed in the line of duty. He also spoke about political unrest.

Trustee Oliver thanked the Supervisor and department heads responsible for keeping Waldenburg and Four Corners Parks open this winter.

Trustee Lucido thanked those appointed to boards and commissions for volunteering their time to the Township.

Trustee Nevers reminded residents about the Friends of Macomb bottle and can fundraiser.

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Treasurer Comments

Treasurer Drolet had no comments.

Clerk Comments

Clerk Pozzi congratulated the newly appointed board and commission members and reminded them to contact her office regarding the Oath of Office.

Supervisor Comments

Supervisor Viviano thanked the Ethics Board members for their service. He reminded residents about upcoming bottle and can fundraisers hosted by Neighbors United and Friends of Macomb. Gerry Wangelin and Jason Gelle were thanked for keeping the park pathways clear of snow at the parks.

ADJOURNMENT

MOTION by Leon Drolet seconded by Kristi L. Pozzi to adjourn the January 13, 2021 Board meeting at 08:03 PM.

Vote Summary: (7 - 0 - 0)

Aye - Leon Drolet, Kristi L. Pozzi, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy J. Nevers, Charles Oliver, Frank J. Viviano

Nay - None

Abstain - None

THE MOTION Passed.