



MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, FEBRUARY 23, 2022

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS  
54111 BROUGHTON ROAD, MACOMB MI 48042

Call Meeting to Order

**Meeting was called to order by Supervisor Viviano at 6:30 p.m.**

Pledge of Allegiance to the Flag of the United States

**Pledge of Allegiance was recited by all in attendance.**

1. Roll Call

**Deputy Clerk Cardamone called the roll:**

**Present:** Nancy Nevers, Leon Drolet, Frank A. Cusumano Jr., Charles Oliver,  
Frank Viviano

**Absent:** Kristi Pozzi, Peter J. Lucido III

2. Approval of Agenda Items (with any corrections)

**MOTION by Leon Drolet seconded by Frank A. Cusumano Jr. to approve the agenda as amended with the removal of New Business Item #10, *Request to Approve Update to the (5) Five-year Financial Projection and (1) One-year Rate Design for Macomb Township Water & Sewer Department UFS, Utility Financial Solutions, LLC. (\$17,000.00).***

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

3. Approval of Bills

**MOTION by Leon Drolet seconded by Frank A. Cusumano Jr. to approve the bills as presented.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank**

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**Viviano**  
**Nays - None**  
**Abstain - None**

**THE MOTION Passed.**

4. Approval of Previous Meeting Minutes from February 9, 2022 and Special Meeting Minutes from February 4, 2022

**MOTION by Leon Drolet seconded by Nancy Nevers to approve meeting minutes from February 9, 2022 as presented.**

**Vote Summary: (5 - 0 - 0)**  
**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**  
**Nays - None**  
**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)**

There were no public comments.

**CONSENT AGENDA ITEMS:**

**MOTION by Leon Drolet seconded by Charles Oliver to approve the Consent Agenda items as presented.**

**Vote Summary: (5 - 0 - 0)**  
**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**  
**Nays - None**  
**Abstain - None**

**THE MOTION Passed.**

5. Water and Sewer Department
  - a. Request Approval to Release the Batch Plant Bond; Elite Corporate Park; Florence Cement Company (\$5,000.00)
  - b. Request Approval to Release the Batch Plant Bond; Monarch Estates Phase 3; Florence Cement Company (\$5,000.00)

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- c. Request to Approve to Attend Conference; Water Certification Review. MRWA Quality on Tap (\$320.00)
  - d. Request to Approve to Attend Conference; Math Review. MRWA Quality on Tap (\$320.00)
  - e. Request to Approve the Final Balancing Contract Modification #2; Country Club Sanitary Sewer Rehabilitation Project No. 0249-0169. Pamar Enterprises, Inc.
  - f. Request to Approve Construction Pay Estimate No. 4; Country Club Drive Sanitary Sewer Project No. 0249-0169. Pamar Enterprises, Inc., (\$10,000.00)
6. Human Resources Department
- a. Request for Personal Leave of Absence - EE # 2179
7. Planning and Zoning Department
- a. Request to Receive and File 2021 Macomb Township Planning Commission Annual Report
8. Building Department
- a. Request to attend 2022 spring educational meeting (\$325.00)

**PUBLIC HEARING:**

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9. Public Hearing and Resolution Adoption for Street Lighting Special Assessment District for Monarch Estates Site Condominium Phase III

Supervisor Viviano opened the Public Hearing at 6:34 PM. There were no public comments. Supervisor Viviano closed the Public Hearing at 6:34 PM.

**MOTION by Charles Oliver seconded by Leon Drolet to Motion to Adopt Resolution Ordering Establishment of Street Lighting District for Monarch Estates Site Condominium Phase III.**

**Street Lighting Monarch Estates Site Condominium Phase III**

**RESOLUTION ORDERING ESTABLISHMENT  
OF STREET LIGHTING DISTRICT**

A regular meeting of the Macomb Township Board of Trustees (“Township Board”) was held at the Macomb Township Hall at 54111 Broughton Road, Macomb, Michigan 48042, on **February 23, 2022** at 6:30 P.M., Eastern Standard Time, and this resolution was approved and adopted by the Township Board:

PRESENT: Viviano, Drolet, Cusumano, Nevers, Oliver  
ABSENT: Pozzi, Lucido

Whereas, pursuant to 1989 PA 80, as amended (the “Act”), the Township Board is empowered to establish a Special Assessment for the installation and maintenance of street lighting on its motion or upon the submission of petitions as prescribed in the Act; and

Whereas, the Township Board has determined that the installation of a streetlight or lights illuminating street serving lands described in Exhibit “A” is necessary to preserve the public health, and safety; and

Whereas, the Township Board desires to establish a Special Assessment District obligating the benefited property owners to pay for the cost of installation and operation of street lighting; and

Whereas, a public hearing for the establishment of a Special Assessment District for street lighting was held coincident with this meeting and was prefaced by published and mailed notice as required by the Act and 1962 PA 162, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF MACOMB, MACOMB COUNTY, MICHIGAN:

1. It is hereby directed that a streetlight or lights shall be installed at Monarch Estates Site Condominium Phase III, which will illuminate the streets, serving and benefiting the unit(s) and/or parcel(s) of land described in Exhibit “A”.

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2. A Special Assessment District consisting of the unit(s) and parcel(s) described in Exhibit "A" is hereby established and the cost for installation of said streetlights(s) and operation of all future electrical service be levied against the parcel(s) and/or unit(s) so described in direct proportion to the benefit conferred.

3. The annual electrical service charge is Four Thousand Seven Hundred Forty-Two and 40/100 dollars (\$4,742.40). Three times the annual cost is Fourteen Thousand Two Hundred Twenty-Seven and 20/100 dollars (\$14,227.20). Total project cost is Eighty-One Thousand Seventy-Nine and 00/100 dollars (\$81,079.00). The petitioner contribution amount is Sixty-Six Thousand Eight Hundred Fifty-One and 80/100 dollars (\$66,851.80). The Township's at large contribution is zero dollars and 00/100 (\$0.00).

4. The Township Board shall hereafter annually determine the amount to be assessed to the property owners in the district for operation of all future electrical service and shall direct the assessor to levy this amount. The assessment may be made either in a special assessment roll or in a column provided in the regular tax roll. The assessment shall be levied and collected at the same time as the other Township taxes are assessed, levied and collected and shall be returned in the same manner for nonpayment.

**Roll Call Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**RESOLUTION DECLARED ADOPTED this 23<sup>rd</sup> day of February, 2022.**

**NEW BUSINESS:**

**WATER AND SEWER DEPARTMENT:**

10. Request to Approve Update to the (5) Five-year Financial Projection and (1) One-year Rate Design for Macomb Township Water & Sewer Department. UFS, Utility Financial Solutions, LLC. (\$17,000.00)

This item was removed from the agenda.

11. Request to Approve the Proposal submitted by Fishbeck to Provide Professional Engineering Services to Develop Preliminary options for the Replacement of Meter and Pressure Reading Valve (PRV) Chamber MA-01. (\$39,950.00)

**MOTION by Leon Drolet seconded by Charles Oliver to Approve the Proposal submitted by Fishbeck to Provide Professional Engineering Services to Develop Preliminary options for replacement of Meter and Pressure Reducing Valve (PRV)**

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**Chamber MA-01. (\$39,950.00)**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

12. Request to Approve the Proposal submitted by Fishbeck to Provide Professional Engineering Services, with assistance from Anderson, Eckstein and Westrick, Inc. (AEW), to Meter the Township's Sanitary Sewer System as well as update the Sanitary Hydraulic Model and Permit Tracking Spreadsheet. (\$185,700.00)

**MOTION by Leon Drolet seconded by Nancy Nevers to Approve the Proposal submitted by Fishbeck to Provide Professional Engineering Services, with assistance from Anderson, Eckstein and Westrick, Inc. (AEW), to Meter the Township's Sanitary Sewer System as well as update the Sanitary Hydraulic Model and Permit Tracking Spreadsheet. (\$185,700.00).**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**HUMAN RESOURCES DEPARTMENT:**

13. Request Authorization to promote EE # 1754

**MOTION by Leon Drolet seconded by Nancy Nevers to Approve the promotion of EE # 1754 (Ken Dal Pra) to the position of Lead Maintenance Worker.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

14. Request Authorization to promote EE # 1391

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**MOTION by Leon Drolet seconded by Nancy Nevers to Approve the promotion of EE # 1391 (Tom Dover) to the position of Water & Sewer Inspector.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PLANNING AND ZONING DEPARTMENT:**

15. Request to Approve the Cost Proposal from Carlisle Wortman to Rewrite the Macomb Township Zoning Ordinance

**MOTION by Leon Drolet seconded by Nancy Nevers to approve Carlisle Wortman's proposal to rewrite the zoning ordinance for a cost not to exceed \$58,125.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

16. Request to approve the Extension of Time - Preliminary Site Plan; Macomb Town Center Phase II, III, IV, & V - Permanent Parcel #08-09-300-017; Located on the north side of 24 Mile Road, east of Romeo Plank; Section 9; Jennifer Schalk, Petitioner

**MOTION by Charles Oliver seconded by Leon Drolet to approve a one-year extension of time for the Macomb Town Center Phase II, III, IV & V Preliminary Site Plan**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

17. Request to approve Preliminary Plan; Stoneridge Site Condo; Permanent Parcels #08-25-475-009 and #08-25-475-010; Located east of Fairchild, approximately 1,500' north of 21 Mile Road; Section 25; Greg Iacobelli, Petitioner

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**MOTION by Leon Drolet seconded by Charles Oliver to approve Preliminary Plan for Stoneridge Site Condominium, Permanent Parcels #08-25-475-009 and #08-25-475-010.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PARKS AND RECREATION DEPARTMENT:**

18. Request to purchase new weight room equipment for Recreation Center from Direct Fitness Solutions (\$13,495.00)

**MOTION by Leon Drolet seconded by Frank A. Cusumano Jr. to award purchase of weight room equipment to Direct Fitness Solutions for \$13,495.00.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**SUPERVISOR'S OFFICE:**

19. Request to approve the Office 365 Migration Project to I.T. Right (\$53,126.48)

**MOTION by Leon Drolet seconded by Charles Oliver to approve the Office 365 Migration for \$53,126.48 with I.T. Right.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

20. Request to authorize the Supervisor to list Parcel #20-08-10-400-025 with our broker



**MOTION by Leon Drolet seconded by Charles Oliver to authorize the Supervisor to execute any splits that may be appropriate to enhance the value of the property and to list Parcel #20-08-10-400-025 with Pilot Properties.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

21. Request to Adopt a Resolution to Waive Permit Fees for Macomb Township for Construction Projects on or About Township Owned Buildings and Properties

**TOWNSHIP OF MACOMB  
MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO WAIVE PERMIT FEES FOR MACOMB TOWNSHIP  
FOR CONSTRUCTION PROJECTS ON OR ABOUT TOWNSHIP OWNED BUILDINGS  
AND PROPERTIES**

At the regular meeting of the Township Board of Macomb Township, Macomb County, Michigan, held at the Township Hall at 54111 Broughton, Macomb Township, MI 48042, on 23<sup>rd</sup> day of February, 2022, commencing at 6:30 p.m.

Present: Viviano, Drolet, Cusumano, Nevers, Oliver

Absent: Pozzi, Lucido

The following Resolution was offered by Oliver and seconded by Drolet.

Whereas, Macomb Township has instituted fees related to permits for construction projects within Macomb Township associated with the review and inspection of plans, building/construction, mechanical, electrical, plumbing, engineering, planning and/or fencing; and

Whereas, Macomb Township has numerous construction projects that are being undertaken within the Township on or about Township owned buildings and properties; and

Whereas, the construction projects on or about Macomb Township owned properties are for the public good and that such fees would unnecessarily impose additional costs to these Township projects;

Now, Therefore be it resolved that the Macomb Township Board of Trustees hereby waive any fees for any permits associated with the review and inspection of plans,

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building/construction, mechanical, electrical, plumbing, engineering, planning and/or fencing for any projects being completed by and on behalf of Macomb Township on or about Township buildings or properties.

Any and all resolutions in conflict herewith are repealed only to the extent necessary to give full force and effect to the foregoing provisions.

This Resolution is deemed severable. Should any provision, clause, word or sentence be deemed unenforceable, the remainder shall remain in full force and effect.

**MOTION by Charles Oliver seconded by Leon Drolet to Adopt a Resolution to Waive Permit Fees for Macomb Township for Construction Projects on or About Township Owned Buildings and Properties.**

**Roll Call Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**RESOLUTION DECLARED ADOPTED this 23<sup>rd</sup> day of February, 2022.**

22. Request to Authorize the Supervisor to Execute the Dedication of the Garfield Road Right of Way Agreement with St. Peter's Lutheran Church for Parcel #20-08-08-300-027

**MOTION by Leon Drolet seconded by Charles Oliver to Authorize the Supervisor to Execute the Dedication of the Garfield Road Right of Way Agreement with St. Peter's Lutheran Church for Parcel #20-08-08-300-027.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

23. Award 2022 Community Development Block Grant Public Service Fund Monies and Brick & Mortar Applications

**MOTION by Frank A. Cusumano Jr. seconded by Leon Drolet to Award the 2022 Community Development Block Grant monies in the amount of \$2,500 to Care House, \$600 to Wigs for Kids, \$500 to Interfaith Volunteer Caregivers, and \$28,600 to Macomb Township's Marvin Blank Senior Center and authorize the Brick & Mortar Applications for ADA Ramps and Senior Center Renovations.**

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**Roll Call Vote Summary: (5 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Leon Drolet, Nancy Nevers, Charles Oliver, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, NON-AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)**

There were no public comments.

**BOARD COMMENTS:**

Trustees Comments

Trustee Nevers congratulated the two employees who were promoted and expressed gratitude over the awarding of the block grants.

Trustee Oliver congratulated the two employees who were promoted, thanked the board for working together on the block grants, and expressed happiness that the Water & Sewer Department is working on the above ground meter pit.

Trustee Cusumano provided no comments.

Treasurer Comments

Treasurer Drolet provided no comments.

Clerk Comments

Clerk Pozzi was not present for comment.

Supervisor Comments

Supervisor Viviano provided no comments.

**ADJOURNMENT**

**MOTION by Leon Drolet seconded by Nancy Nevers to adjourn the February 23, 2022 Board meeting at 7:04 PM.**

**Vote Summary: (5 - 0 - 0)**

**Aye - Frank A. Cusumano Jr., Nancy Nevers, Charles Oliver, Leon Drolet, Frank Viviano**

**Nay - None**

**Abstain - None**

**THE MOTION Passed.**