



# MACOMB TOWNSHIP *Michigan*

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, SEPTEMBER 23, 2020

LOCATION: AUDIO CONFERENCE

Call Meeting to Order

**Meeting was called to order by Supervisor Dunn at 7:09 p.m.**

Pledge of Allegiance to the Flag of the United States

**Pledge of Allegiance was recited by Supervisor Dunn.**

1. Roll Call

**Clerk POZZI called the roll:**

**Present:** Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

**Absent:**

2. Approval of Agenda Items (with any corrections)

**MOTION by Kristi Pozzi seconded by Charles Oliver to approve the agenda as amended with the addition of New Business Item 16, Authorization to extend offer of employment - Building Inspector and the postponement of New Business Item 20, Establish Wage/Scale for Full-Time Elected Officials.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kristi Pozzi, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Karen Goodhue, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

3. Approval of Bills

MACOMB TOWNSHIP BOARD OF TRUSTESS  
MEETING MINUTES  
WEDNESDAY, SEPTEMBER 23, 2020

**MOTION by Nancy Nevers seconded by Karen Goodhue to approve the bills as presented.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Nancy Nevers Karen Goodhue, Tim Bussineau, , Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

4. Approval of Previous Meeting Minutes from September 9, 2020

**MOTION by Kristi Pozzi seconded by Karen Goodhue to approve meeting minutes from September 9, 2020 as presented.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kristi Pozzi, Karen Goodhue, Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**CONSENT AGENDA ITEMS:**

5. Water and Sewer Department

- a. Easement Encroachment Agreement; Wolverine Country Club Subdivision, Lot # 186, Parcel No. 20-08-05-476-036
- b. Temporary Concrete Batch Plant; Wellington Estates Phase 1, Florence Cement

6. Engineering Department

- a. Request to Approve Partial Site Development Bond Release for Unit 12 - Regency Commerce Center (\$48,436.80)

7. Finance Department

- a. Munetrix annual software support renewal (\$6,484.00)

**MOTION by Karen Goodhue seconded by Kathy Smith to approve the Consent Agenda items as presented.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Karen Goodhue, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, AGENDA AND NON-AGENDA ITEMS - (3 MINUTE TIME LIMIT)**

Frank Cusumano spoke regarding Items 8 and 9.

**UNFINISHED BUSINESS:**

8. Correction: SMART Bus Credits as Adopted 9-9-2020

Item presented by Supervisor Dunn.

**MOTION by Nancy Nevers seconded by Kristi Pozzi to Authorize Supervisor Janet Dunn to transfer the accumulated SMART credits of \$460,572.76 back to SMART for reimbursement to the Richmond Lenox EMS Ambulance Authority for transportation services for Macomb Township residents. In addition, authorize the Supervisor to enter into the 2021 contract with SMART for transportation services for Macomb Township residents.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Nancy Nevers, Kristi Pozzi, Tim Bussineau, Charles Oliver, Kathy Smith, Karen Goodhue, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

9. Reconsideration of the Conflict of Interest Policy

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Nancy Nevers seconded by Karen Goodhue to Approve the Conflict of Interest Policy as submitted.**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, SEPTEMBER 23, 2020

**ROLL CALL Vote Summary: (6 - 1 - 0)**

**Ayes - Nancy Nevers, Karen Goodhue, Tim Bussineau, Charles Oliver, Kathy Smith, Janet Dunn**

**Nays - Kristi Pozzi**

**Abstain - None**

**THE MOTION Passed.**

**NEW BUSINESS:**

**WATER AND SEWER DEPARTMENT:**

10. Construction Pay Estimate No. 12; 2019 Sanitary Sewer Cleaning, CCTV Investigation, Contract Modification # 4, Project No 0249-0162

Item presented by Water and Sewer Superintendent Gerry Wangelin.

**MOTION by Kathy Smith seconded by Kristi Pozzi to Approve the Payment for Construction Pay Estimate No. 12; 2019 Sanitary Sewer Cleaning, CCTV Investigation, Contract Modification # 4, Project No 0249-0162 Payment for the Net Earnings: \$40,785.60**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kathy Smith, Kristi Pozzi, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

11. Contract Modification No. 1; Country Club Drive Sanitary Sewer Rehabilitation, Pamar Enterprises, Inc. Project No. 0249-0169 (Net Change: \$2,700.00)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

**MOTION by Karen Goodhue seconded by Kathy Smith to Approve the Contract Modification No. 1; Country Club Drive Sanitary Sewer Rehabilitation, Pamar Enterprises, Inc. Project No. 0249-0169 (Net Change: \$2,700.00)**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Karen Goodhue, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn**

**Nays - None**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, SEPTEMBER 23, 2020

**Abstain - None**

**THE MOTION Passed.**

12. Construction Pay Estimate No. 1; Country Club Drive Sanitary Sewer Rehabilitation Project; 0249-0169, Pamar Enterprises, Inc. (\$152,948.70)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

**MOTION by Kristi Pozzi seconded by Nancy Nevers to Approve Construction Pay Estimate No. 1; Country Club Drive Sanitary Sewer Rehabilitation Project; 0249-0169, Pamar Enterprises, Inc. (\$152,948.70)**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kristi Pozzi, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Karen Goodhue, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**ENGINEERING DEPARTMENT:**

13. Request to Approve Alter Grade for Parcel Nos. 08-19-200-008 & 08-19-200-011

Item presented by Township Engineer James Van Tiflin.

**MOTION by Kathy Smith seconded by Karen Goodhue to Approve the Alter Grade for Parcel Nos. 08-19-200-008 & 08-19-200-011.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kathy Smith, Karen Goodhue, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**HUMAN RESOURCES DEPARTMENT:**

14. Request to Advance Employee from Probationary Status - EE # 2725

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Kristi Pozzi seconded by Karen Goodhue to Approve the advancement of EE # 2725 from probationary status effective September 26, 2020.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kristi Pozzi, Karen Goodhue, Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

15. Authorization to extend Offer of Employment - Election Coordinator (Full-Time)

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Kathy Smith seconded by Kristi Pozzi to Approve Edward Carey III for hire contingent upon successful completion of a post offer pre-hire physical examination, drug and alcohol screening, background check and psychological examination. The effective date of hire will be on or after October 12, 2020.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kathy Smith, Kristi Pozzi, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

16. Authorization to extend offer of employment - Building Inspector

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Nancy Nevers seconded by Karen Goodhue to Approve Jason Stein for the position of Building Inspector contingent upon successful completion of a post offer pre-hire physical examination, drug and alcohol screening, background check and psychological examination. The effective date of hire will be on or after October 12, 2020.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**Karen Goodhue,**

**PLANNING AND ZONING DEPARTMENT:**

17. Revise Temporary Outdoor Dining Area Application

Item presented by Township Planner Josh Bocks.

**MOTION by Kathy Smith seconded by Nancy Nevers to allow a revision to the application for Temporary Outdoor Dining Areas to accommodate other business types and to continue to allow internal review and approval of such items to expedite the process and alleviate local businesses of the rigorous requirements imposed by the Governor that are becoming so financially burdensome.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kathy Smith, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

18. Revised Application Fee Schedule

Item presented by Township Planner Josh Bocks.

**MOTION by Kristi Pozzi seconded by Kathy Smith to approve the revised fee schedule as presented.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kristi Pozzi, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**SUPERVISOR'S OFFICE:**

19. Equal Employment Opportunity Policy

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Karen Goodhue seconded by Nancy Nevers to approve the attached Equal Employment Opportunity Policy.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes -Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

20. Establish Wage / Scale for Full Time Elected Officials

Item postponed indefinitely. No action taken.

**TREASURER'S OFFICE:**

21. Approval of bid for printing of tax bills

Item presented by Treasurer Goodhue.

**MOTION by Nancy Nevers seconded by Karen Goodhue to Request approval of the award for the Printing and mailing of tax bills to Lasercom LLC in the amount of \$119,462 with two-year extensions.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Nancy Nevers, Karen Goodhue, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**BOARD COMMENTS:**

Trustees Comments



MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, SEPTEMBER 23, 2020

Trustees Bussineau and Oliver wished Firefighter Joseph Warne best wishes as he embarks on another 140-mile fundraising walk to Grand Rapids in support of firefighters battling cancer.

Treasurer Comments

Treasurer Goodhue spoke about the recent tax payment deadline and thanked staff and residents for their cooperation.

Clerk Comments

Clerk Pozzi commented on the excellent credentials of applicants for the Election Coordinator and Building Inspector positions. She gave an update on the status of absent voter ballots for the November 3, 2020 General Election.

Supervisor Comments

Supervisor Dunn also offered best wishes to Firefighter Warren and remarked about the successful book signing event at the old town hall on September 19th.

**ADJOURNMENT**

**MOTION by Kathy Smith seconded by Kristi Pozzi to adjourn the September 23, 2020 Board meeting at 08:06 PM.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Aye - Kathy Smith, Kristi Pozzi, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn**

**Nay - None**

**Abstain - None**

**THE MOTION Passed.**