



MACOMB TOWNSHIP *Michigan*

MACOMB TOWNSHIP BOARD OF TRUSTEES
APPROVED
MEETING MINUTES
WEDNESDAY, SEPTEMBER 25, 2019

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD, MACOMB MI 48042

Call Meeting to Order

Meeting was called to order by Supervisor Dunn at 7:00 p.m.

Pledge of Allegiance to the Flag of the United States

Pledge of Allegiance was recited by all in attendance.

1. Roll Call

Clerk POZZI called the roll:

Present: Tim Bussineau, Janet Dunn, Karen Goodhue, Roger Krzeminski,
Nancy Nevers, Kristi Pozzi, Kathy Smith

Absent:

2. Approval of Agenda Items (with any corrections)

MOTION by Kristi Pozzi seconded by Kathy Smith to approve the agenda with the following changes: addition of Consent Agenda Item 2b, Request for Family and Medical Leave of Absence for Employee #2315; Item 23, Proposed Add-On: Authorization to Extend Offer of Employment - Planning Director will not be added to the agenda; add Discussion to Hire Headhunter to Recruit Planning Director and add Invoice from Vendor 03461 (Tabled at the September 11, 2019 Meeting) to the Bill Run.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen

Goodhue, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

3. Approval of Bills

MOTION by Nancy Nevers seconded by Karen Goodhue to approve the bills as presented.

Vote Summary: (7 - 0 - 0)
Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

4. Approval of Previous Meeting Minutes from September 11, 2019 and Closed Session Meeting Minutes from September 11, 2019

MOTION by Kristi Pozzi seconded by Nancy Nevers to approve meeting minutes from September 11, 2019 as presented.

Vote Summary: (7 - 0 - 0)
Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

MOTION by Kristi Pozzi seconded by Nancy Nevers to approve Closed Session meeting minutes from September 11, 2019 as presented.

Vote Summary: (7 - 0 - 0)
Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

CONSENT AGENDA ITEMS:

5. Water and Sewer

- a) Easement Encroachment Agreement: Westminster Subdivision No. 2, Lot # 24, Parcel No. 20-08-19-251-043
- b) Request Approval to Pay Advanced Underground Inspection LLC, for Storm Sewer Repair Work & Cleaning of Sabine Drive and Vine Drive (\$9,192.50)

6. Human Resources Department

- a) Request for Personal Leave of Absence for Employee #1089
- b) Request for Family and Medical Leave of Absence for Employee #2315

7. Supervisor's Office

- a) Macomb County Chamber of Commerce dues (\$299.00)

8. Fire

- a) Request to attend Command and Control Course at the National Fire Academy (\$168.00)

9. Engineering

- a) Request to Approve Easement Agreement: 2020 Pathway Gap Closure Program (Parcel No. 08-17-401-016)
- b) Request to Approve Easement Agreement: 2020 Pathway Gap Closure Program (Parcel No. 08-31-202-002)
- c) Request to Approve Easement Agreement: 2020 Pathway Gap Closure Program (Parcel No. 08-31-202-003)

- d) Request to Approve Easement Agreement: 2020 Pathway Gap Closure Program (Parcel No. 08-31-226-003)
- e) Request to Approve Easement Agreement: 2020 Pathway Gap Closure Program (Parcel No. 08-31-226-004)
- f) Request to Approve Easement Agreement: 2020 Pathway Gap Closure Program (Parcel No. 08-31-226-005)
- g) Request to Approve Temporary Consent to Grade: 2020 Pathway Gap Closure Program (Parcel No. 08-30-400-022)
- h) Request to Authorize the Supervisor to Sign Stormwater Detention Facilities Operation and Maintenance Agreement for Westwood Inn
- i) Request to Approve Partial Site Development Bond Release for Lutheran High School North – Building Addition (\$187,814.58)
- j) Request to Approve Final Site Development Bond Release for Wolverine Country Club Estates Site Condominiums – Phase III (\$3,930.00)

MOTION by Kristi Pozzi seconded by Tim Bussineau to approve the Consent Agenda as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

PUBLIC COMMENTS, AGENDA ITEMS ONLY - (3 minute time limit)

Jim Gelios spoke regarding Item 11.

Kathy Western spoke regarding Items 16 and 17.

PRESENTATIONS:

- 10. Dawn Lund, Utility Financial Solutions, LLC., presentation on Water & Sewer Rates for the

Fiscal Year 2019/2020

Ms. Lund provided the Board and Residents with a detailed presentation and made the following rate recommendations for Fiscal Year 2019-2020: 9.9% increase for water and 1.9% increase for wastewater.

MOTION by Roger Krzeminski seconded by Kristi Pozzi to approve the recommended rate increase from Utility Financial Solutions, LLC., and Water and Sewer Superintendent Gerry Wangelin of 9.9% for water and 1.9% for wastewater, retroactive to July 1, 2019.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

UNFINISHED BUSINESS:

11. Ethics Ordinance update - Postponed from August 28, 2019 Meeting

NEW BUSINESS:

PLANNING DEPARTMENT:

- Request to Approve Preliminary Plan; Wolverine Estates North Site Condominiums;
12. Located on the west side of Luchtman Road, 1/2 mile north of 25 Mile Road; Section 5; Permanent Parcel 08-05-400-005

Item presented by Township Engineer Jim Van Tiflin.

MOTION by Kristi Pozzi seconded by Roger Krzeminski to approve Preliminary Plan; Wolverine Estates North Site Condominiums; Located on the west side of Luchtman Road, 1/2 mile north of 25 Mile Road; Section 5; Permanent Parcel 08-05-400-005

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

13. Request to Approve Preliminary Plan; Riverview Estates Site Condominiums; Located on the south side of 24 Mile Road, east of Romeo Plank Road; Section 17; Permanent Parcel 08-17-201-010

Item presented by Township Engineer Jim Van Tiflin.

MOTION by Kristi Pozzi seconded by Roger Krzeminski to approve Preliminary Plan; Riverview Estates Site Condominiums; Located on the south side of 24 Mile Road, east of Romeo Plank Road; Section 17; Permanent Parcel 08-17-201-010

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

14. Request for Special Event for Annual Fall Fun Fest at Deneweth Garden Center

Item presented by Township Engineer Jim Van Tiflin.

MOTION by Karen Goodhue seconded by Nancy Nevers to approve Annual Season Fall Fun Fest Event at Deneweth Garden Center on weekends from September 28 - October 31, 2019

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

FACILITIES AND GROUNDS DEPARTMENT:

15. Request Authorization to award contract for CDBG Sidewalk Ramp Program (\$141,898.00)

Item presented by Facilities and Grounds Manager Jason Gelle.

MOTION by Roger Krzeminski seconded by Karen Goodhue to award contract for CDBG Sidewalk Ramp Program to Great Lakes Contracting Services in the amount of \$14,898.00.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

SUPERVISOR'S OFFICE:

16. Receive and file correspondence announcing appointment of Deputy Supervisor

Item presented by Supervisor Janet Dunn.

MOTION by Roger Krzeminski seconded by Nancy Nevers to receive and file correspondence announcing appointment of Deputy Supervisor

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

17. Request to pay closing costs (\$21,351.38) and facilitation fee (\$15,000.00) for Rhodes property

Item presented by Supervisor Janet Dunn.

MOTION by Karen Goodhue seconded by Roger Krzeminski to pay closing costs (\$21,351.38) and facilitation fee (\$15,000.00) for Rhodes property to Six Rivers Land Conservancy.

ROLL CALL Vote Summary: (4 - 3 - 0)

Ayes - Karen Goodhue, Roger Krzeminski, Nancy Nevers, Janet Dunn

**Nays - Tim Bussineau, Kathy Smith, Kristi Pozzi
Abstain - None**

THE MOTION Passed.

WATER AND SEWER DEPARTMENT:

18. Request to Approve Additional Work for Country Club Drive Sanitary Sewer Project No. 0249-0169 (\$100,025.62)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

MOTION by Roger Krzeminski seconded by Karen Goodhue to approve Additional Work for Country Club Drive Sanitary Sewer Project No. 0249-0169 in the of \$100,025.62 to SEMCO Energy Gas Company.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

ENGINEERING DEPARTMENT:

19. Request to Authorize Engineering Consultant to Design Sanitary Sewer Trunkline along Romeo Plank Road, South of 24 Mile Road to Service Riverview Estates Site Condominiums

Item presented by Township Engineer Jim Van Tiflin.

MOTION by Kristi Pozzi seconded by Roger Krzeminski to authorize Engineering Consultant to Design Sanitary Sewer Trunkline along Romeo Plank Road, South of 24 Mile Road to Service Riverview Estates Site Condominiums

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

20. Request to Approve Release of Easement for Municipal Utilities for Enclave at Legacy Estates

Item presented by Township Engineer Jim Van Tiflin.

MOTION by Roger Krzeminski seconded by Karen Goodhue to approve Release of Easement for Municipal Utilities for Enclave at Legacy Estates

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

21. Request to Approve Change Order #1 for the 2019 Pathway Gap Closure Program (decrease of \$30,618.71)

Item presented by Township Engineer Jim Van Tiflin.

MOTION by Roger Krzeminski seconded by Tim Bussineau to approve Change Order #1 for the 2019 Pathway Gap Closure Program fir a decrease of \$30,618.71

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

22. Request to Approve Pay Estimate #1 for the 2019 Pathway Gap Closure Program (\$469,077.22)

MOTION by Roger Krzeminski seconded by Kristi Pozzi to approve Pay Estimate #1 for the 2019 Pathway Gap Closure Program in the amount of \$469,077.22 to Italia Construction, Inc.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

HUMAN RESOURCES DEPARTMENT:

23. **Proposed Add-On:** Authorization to Extend Offer of Employment - Planning Director

Item not added to agenda. No action taken.

DISCUSSION REGARDING INVOICE 894001, VENDOR 03461, KIRK, HUTH, LANGE AND BADALAMENTI, PLC IN THE AMOUNT OF \$3,561.25

MOTION by Roger Krzeminski seconded by Karen Goodhue to pay the invoice as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

DISCUSSION REGARDING HIRING HEADHUNTER TO RECRUIT PLANNING DIRECTOR

MOTION by Kathy Smith seconded by Kristi Pozzi to hire a headhunter to recruit for the Planning Director position.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

MOTION by Roger Krzeminski, seconded by Karen Goodhue to keep Invoice 894001 from Kirk, Huth, Lange and Badalamenti, PLC subject to attorney-client privilege.

ROLL CALL Vote Summary: (3 - 4 - 0)

Ayes - Roger Krzeminski, Karen Goodhue, Janet Dunn

Nays - Tim Bussineau, Nancy Nevers, Kathy Smith, Kristi Pozzi

Abstain - None

THE MOTION failed.

Kristi Pozzi,

PUBLIC COMMENTS, NON-AGENDA ITEMS ONLY - (3 minute time limit)

Grace Caporuscio spoke regarding Chippewa Valley Schools change orders related to the construction of Sequoyah Elementary School.

John Parkinson spoke regarding water rates and second meter installation for outdoor water usage.

BOARD COMMENTS:

24. Trustees Comments

None.

25. Treasurer Comments

Treasurer Goodhue gave an update on the Summer Tax collections and thanked her staff for their efforts during the busy season.

26. Clerk Comments

Clerk Pozzi spoke about the successful Fall Fun Fest attended by 2,000 residents at Macomb Corners Park on September 22nd.

She also remarked about the positive response from residents to the mailing sent by her office which offers the opportunity to be placed on the vote-by-mail application list. Thus far, 1,000 residents have been added to the list and more are expected.

27. Supervisor Comments

Supervisor Dunn provided background information on James Burke, whom she is nominating to fill the vacancy on the Act 345 Fire Retirement System Board.

MOTION by Roger Krzeminski seconded by Kristi Pozzi to appoint James Burke to fill the vacancy on the Act 345 Fire Retirement System Board.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

She also reminded residents of the October 5 Electronic Recycling and Paper Shredding event at Town Hall from 9:00 a.m. - 1:00 p.m. The Fire Department will host an Open House at Station 3 on North Avenue from 11:00 a.m. - 2:00 p.m.

ADJOURNMENT

MOTION by Kristi Pozzi seconded by Roger Krzeminski to adjourn the September 25, 2019 Board meeting at 09:02 PM.

THE MOTION Passed.

Vote Summary: (7 - 0 - 0)

Aye - Tim Bussineau, Roger Krzeminski, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nay - None

Abstain - None