



# MACOMB TOWNSHIP *Michigan*

MACOMB TOWNSHIP BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
MONDAY, OCTOBER 19, 2020

LOCATION: AUDIO CONFERENCE

Call Meeting to Order

**Meeting was called to order by Supervisor Dunn at 7:00 p.m.**

Pledge of Allegiance to the Flag of the United States

**Pledge of Allegiance was recited by Supervisor Dunn.**

1. Roll Call

**Clerk POZZI called the roll:**

**Present:** Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

**Absent:**

2. Approval of Agenda Items (with any corrections)

**MOTION by Kristi Pozzi seconded by Karen Goodhue to approve the agenda as amended with the addition of New Business Item 25, Hazard Pay for November 3, 2020 Election Officials.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kristi Pozzi, Karen Goodhue, Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

3. Approval of Bills

**MOTION by Nancy Nevers seconded by Karen Goodhue to approve the bills as**

MACOMB TOWNSHIP BOARD OF TRUSTESS  
MEETING MINUTES  
MONDAY, OCTOBER 19, 2020

**presented.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Nancy Nevers, Karen Goodhue, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

4. Approval of Previous Meeting Minutes from September 23, 2020

**MOTION by Karen Goodhue seconded by Nancy Nevers to approve meeting minutes from September 23, 2020 as presented.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**CONSENT AGENDA ITEMS:**

5. Water and Sewer Department
- a. Easement Encroachment Agreement; Westwood Pointe Subdivision, Lot #55, Parcel No. 20-08-16-192-025.
  - b. Easement Encroachment Agreement; Unit #44, The Meadows at Town Center, Parcel No. 20-08-09-351-044
  - c. Easement Encroachment Agreement; Gloede Park Subdivision Lot #13, Parcel No. 20-08-300-476-041
  - d. Easement Encroachment Agreement; Fairways of Macomb Subdivision Lot #7, Parcel No. 20-08-15-474-007
6. Engineering Department
- a. Request to Approve Partial Site Development Bond Release for Hartford Village

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
MONDAY, OCTOBER 19, 2020

Condominium - Building 4 (\$6,566.08)

- b. Request to Approve Partial Site Development Bond Release for Wellington Estates Site Condominiums - Phase I (\$467,606.60)
- c. Request to Approve Easement Agreement: 2021 Pathway Gap Closure Program (Parcel No. 08-22-400-037)
- d. Request to Approve Easement Agreement: 2021 Pathway Gap Closure Program (Parcel No. 08-22-400-010)
- e. Request to Approve Easement Agreement: 2021 Pathway Gap Closure Program (Parcel No. 08-22-400-035)
- f. Request to Approve Easement Agreement: Macomb Corners Park/Civic Center Pathway (Parcel No. 08-09-200-014)
- g. Request to Approve Partial Site Development Bond Release for Castle Rock Retail Center (\$140,304.00)
- h. Request to Approve Partial Site Development Bond Release for Wolverine Estates North Site Condominium (\$404,147.70)
- i. Request to Approve Partial Site Development Bond Release for Unit 19- Macomb Industrial Park (\$172,913.00)

7. Human Resources Department

- a. Request for Family & Medical Leave of Absence - Employee # 2493

**MOTION by Karen Goodhue seconded by Nancy Nevers to approve the Consent Agenda items as presented.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, AGENDA AND NON-AGENDA ITEMS - (3 MINUTE TIME LIMIT)**

Gerald James, Denis Martin and Frank Cusumano spoke regarding Item 17.

**PUBLIC HEARING:**

8. Public Hearing and Resolution Adoption for Street Lighting Special Assessment District for Pinnacle Farms Condominium

Supervisor Dunn opened the public hearing at 7:13 PM and closed it at 7:14 PM. There were no public or Board comments.

**Street Lighting Pinnacle Farms Condominium**

**RESOLUTION ORDERING ESTABLISHMENT  
OF STREET LIGHTING DISTRICT**

Minutes of a regular meeting of the Township Board of the Township of Macomb, County of Macomb, Michigan, the meeting was held virtually with residents being able to interact through phone numbers provided by the Township of Macomb, located at 54111 Broughton Road, Macomb, MI 48042 on **October 19, 2020**, at 7:00 P.M., Eastern Standard Time.

PRESENT: Dunn, Pozzi, Goodhue, Bussineau, Nevers, Oliver, Smith

ABSENT: None

The following preamble and resolution were offered by Member Goodhue and supported by Member Smith.

**WHEREAS**, pursuant to 1989 PA 80 (the "Act"), the Township Board is empowered to establish a Special Assessment for the installation and maintenance of street lighting on its motion or upon the submission of petitions as prescribed in the Act; and

**WHEREAS**, the Township Board has determined that the installation of a street light or lights illuminating street serving lands described in Exhibit "A" is necessary to preserve the public health; and

**WHEREAS**, the Township Board desires to establish a Special Assessment District obligating the benefited owners to pay for the cost of installation and operation of street lighting; and

**WHEREAS**, a public hearing for the establishment of a Special Assessment District for street lighting was held coincident with this meeting and was prefaced by published and mailed notice as required by the Act and 1962 PA 162.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF MACOMB, MACOMB COUNTY, MICHIGAN:

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
MONDAY, OCTOBER 19, 2020

1. It is hereby directed that a street light or lights shall be installed at Pinnacle Farms Condominium, which will illuminate streets, serving and benefiting the unit(s) and/or parcel(s) of land described in Exhibit "A".

2. A Special Assessment District consisting of the unit(s) and parcel(s) described in Exhibit "A" is hereby established and the cost for installation of said street lights(s) and all future electrical service be levied against the parcel(s) and/or unit(s) so described in direct proportion to the benefit conferred.

3. The annual electrical service charge is Two Thousand Eight Hundred Forty-One dollars and 12/100 (\$2,841.12). Three times the annual cost is Eight Thousand Five Hundred Twenty-Three dollars and 36/100 (\$8,523.36). Total project cost is Sixty-Three Thousand Four Hundred Sixty-Six dollars and 56/100 (\$63,466.56). The petitioner contribution amount is Fifty-Four Thousand Nine Hundred Forty-Three dollars and 20/100 (\$54,943.20). The Townships at large contribution is zero dollars and 00/100 (\$0.00).

4. The Township Board shall hereafter annually determine the amount to be assessed in the district for lighting and shall direct the assessor to levy this amount. The assessment may be made either in a special assessment roll or in a column provided in the regular tax roll. The assessment shall be spread and become due and be collected at the same time as the other Township taxes are assessed, levied and collected and shall be returned in the same manner for nonpayment.

**MOTION by Karen Goodhue seconded by Kathy Smith to Motion to Adopt Resolution for the Street Lighting Special Assessment District for Pinnacle Farms Condominium.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Karen Goodhue, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**RESOLUTION DECLARED ADOPTED this 19<sup>th</sup> day of October, 2020.**

**NEW BUSINESS:**

**WATER AND SEWER DEPARTMENT:**

9. Construction Pay Estimate No. 8; 2019 Sanitary Sewer Rehabilitation by FCIPP and SCIPP Lining Project No. 0249-0163 (Net Earnings: \$194,963.82)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

**MOTION by Karen Goodhue seconded by Nancy Nevers to approve the payment for**

**Construction Pay Estimate No. 8; 2019 Sanitary Sewer Rehabilitation by FCIPP and SCIPP Lining Project No. 0249-0163, in the amount of (\$194,963.82) to Insituform Technologies USA, LLC., 17988 Edison Ave., Chesterfield, MO 63005-3700**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**ENGINEERING DEPARTMENT:**

10. Request for Authorization to Proceed with Design Work for 22 Mile Road Over the Gloede Drain Water Main Relocation (\$13,060.00)

Item presented by Township Engineer James Van Tiflin.

**MOTION by Nancy Nevers seconded by Karen Goodhue to Proceed with Design Work for 22 Mile Road Over the Gloede Drain Water Main Relocation (\$13,060.00).**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Nancy Nevers, Karen Goodhue, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

11. Request Permission to Execute Cost Sharing Agreement for Construction Costs with Macomb County Department of Roads for Sanitary Sewer Connections as part of the 23 Mile Road Widening Project (North Ave. to Card Rd.) and to proceed with the work under the agreement (\$13,085.72)

Item presented by Township Engineer James Van Tiflin.

**MOTION by Kathy Smith seconded by Kristi Pozzi to Authorize the Supervisor to Execute Cost Sharing Agreement for Construction Costs with Macomb County Department of Roads for Sanitary Sewer Connections as part of the 23 Mile Road Widening Project (North Ave to Card Rd.) (\$13,085.72) and allow the Water & Sewer Department to proceed with performing the work under the agreement.**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
MONDAY, OCTOBER 19, 2020

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kathy Smith, Kristi Pozzi, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

12. Request to Schedule Public Hearing for Street Lighting SAD Resolution for The Enclave at Legacy Estates - Phase III for November 24, 2020

Item presented by Township Engineer James Van Tiflin.

**MOTION by Kathy Smith seconded by Nancy Nevers to Schedule Public Hearing for Street Lighting SAD Resolution for The Enclave at Legacy Estates - Phase III for November 24, 2020.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kathy Smith, Nancy Nevers, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

13. Request to Schedule Public Hearing for Street Lighting SAD Resolution for Stillwater Crossings Site Condominiums - Phase 2 for November 24, 2020

Item presented by Township Engineer James Van Tiflin.

**MOTION by Kathy Smith seconded by Karen Goodhue to Schedule Public Hearing for Street Lighting SAD Resolution for Stillwater Crossings Site Condominiums - Phase 2 for November 24, 2020.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kathy Smith, Karen Goodhue, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**HUMAN RESOURCES DEPARTMENT:**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
MONDAY, OCTOBER 19, 2020

14. Authorization to extend Offer of Employment - Election Coordinator (Part-Time)

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Kathy Smith seconded by Kristi Pozzi to Approve Tracy Papke for hire contingent upon successful completion of the post offer requirements. The effective date for hire will be on or after October 26, 2020.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

15. Authorization to Extend Offer of Employment - Building Inspector

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Kathy Smith seconded by Nancy Nevers to Motion to approve Giuseppe Balsamo for the position of Building Inspector contingent upon successful completion of a post-offer, pre-hire physical examination, drug and alcohol screening, background check and psychological examination.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kathy Smith, Nancy Nevers, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

16. Approval of Plan Review Analyst Position

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Nancy Nevers seconded by Charles Oliver to approve the Plan Review Analyst position.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Nancy Nevers, Charles Oliver, Tim Bussineau, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**



**Abstain - None**

**THE MOTION Passed.**

17. Public Act 152 Resolution

Item presented by Human Resources Director Thomas Esordi.

**MACOMB TOWNSHIP, MICHIGAN**

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN  
2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE  
CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 – "Hard Caps" Option – limits a public employers total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 – "80%20%" Option – limits a public employers share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 – "Exemption" Option – a local unit of government, as defined in the Act may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Macomb Township Board of Trustees has decided to adopt the annual Exemption option as its choice of compliance under the Act;

NOW, THEREFORE BE IT RESOLVED that Macomb Township elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2021 through December 31, 2021.

**MOTION by Karen Goodhue seconded by Charles Oliver to adopt the attached resolution by two thirds majority vote in compliance with Public Act 152 for the 2021 benefit year.**

**ROLL CALL Vote Summary: (5 - 2 - 0)**

**Ayes - Karen Goodhue, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - Tim Bussineau, Nancy Nevers**

**Abstain - None**

**RESOLUTION DECLARED ADOPTED this 19<sup>th</sup> day of October, 2020.**

**PLANNING AND ZONING DEPARTMENT:**

18. Final Plan Approval Request; Elite Corporate Park; Located on the south side of 23 Mile Road, west of Romeo Plank Road; Permanent Parcel #08-20-100-018

Item presented by Township Planner Josh Bocks.

**MOTION by Nancy Nevers seconded by Charles Oliver to Accept the Planning Commission recommendation and approve the Final Plan Approval Request; Elite Corporate Park; Located on the south side of 23 Mile Road, west of Romeo Plank Road; Permanent Parcel #08-20-100-018**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Nancy Nevers, Charles Oliver, Tim Bussineau, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**FIRE DEPARTMENT:**

19. Request to Promote a Probationary Firefighter

Item presented by Fire Chief Robert Phillips.

**MOTION by Kathy Smith seconded by Nancy Nevers to approve the promotion of Probationary Firefighter Benjamin Vachon to Paid-on-Call firefighter.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kathy Smith, Nancy Nevers, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

20. Request to Approve Emergency Medical Supplies Agreement

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
MONDAY, OCTOBER 19, 2020

Item presented by Fire Chief Robert Phillips.

**MOTION by Karen Goodhue seconded by Nancy Nevers to authorize the Supervisor to sign the Emergency Medical Supplies Agreement.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**SUPERVISOR'S OFFICE:**

21. Approval of 2020 Dress Policy

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Kristi Pozzi seconded by Charles Oliver to approve the 2020 Dress Policy as submitted.**

**ROLL CALL Vote Summary: (5 - 2 - 0)**

**Ayes - Kristi Pozzi, Charles Oliver, Tim Bussineau, Kathy Smith, Janet Dunn**

**Nays - Nancy Nevers, Karen Goodhue**

**Abstain - None**

**THE MOTION Passed.**

22. Macomb Township and Chippewa Valley Coalition for Youth and Family's Red Ribbon/National Substance Abuse Prevention Month

Item presented by Supervisor Janet Dunn.

**MOTION by Nancy Nevers seconded by Kathy Smith to approve the resolution and name October "Substance Abuse Prevention Month" in cooperation with Chippewa Valley Schools.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Nancy Nevers, Kathy Smith, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**GENERAL COUNSEL:**

23. Heritage of Macomb Consent Judgement

Item presented by General Counsel Thomas Esordi.

**MOTION by Karen Goodhue seconded by Nancy Nevers to approve the amended Heritage of Macomb Consent Judgement.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**CLERK'S OFFICE:**

24. Request for a Charitable Gaming License for Michigan Faith in the Fight

Item presented by Clerk Kristi Pozzi.

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES  
(Required by MCL.432.103(K)(ii))**

At a Regular meeting of the TOWNSHIP BOARD called to order by SUPERVISOR JANET DUNN on 10/19/2020 at 7:00 p.m. the following resolution was offered:

**MOTION by Smith and supported by Nevers that the request from Michigan Faith in the Fight, county of Macomb, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for APPROVAL.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Kathy Smith, Nancy Nevers, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**RESOLUTION DECLARED ADOPTED this 19<sup>th</sup> day of October, 2020.**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
MONDAY, OCTOBER 19, 2020

25. Hazard Pay for November 3, 2020 Election Officials

Item presented by Clerk Kristi Pozzi.

**MOTION by Charles Oliver seconded by Kathy Smith to authorize hazard payment in the amount of \$100 to each election official that works November 3, 2020.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Ayes - Charles Oliver, Kathy Smith, Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**BOARD COMMENTS:**

Trustees Comments

Trustee Bussineau spoke about the sudden passing of a retired Macomb Township firefighter.

Trustee Nevers offered her condolences to the O'Lear family on the passing of Michael O'Lear, retired Macomb Township firefighter.

Trustee Smith reported on the successful Halloween Spooktacular event hosted by the Macomb Township Parks and Recreation Department and offered her condolences to the O'Lear family.

Trustee Oliver also offered his condolences to the O'Lear family, thanked the Macomb Township Fire Department for their response to a recent incident near his home and spoke about Master Plan update meetings.

Treasurer Comments

Treasurer Goodhue stated that delinquent water bills will be added to tax bills at the end of October.

Clerk Comments

Clerk Pozzi thanked the Board for approving the payment of hazard pay for election workers and spoke in detail about in-person voting, absent voting and ballot drop boxes. A third drop box has been added at Fire Station #3 which is located at 47711 North Ave. (Between 21 and 22 Mile, west side of road).

MACOMB TOWNSHIP BOARD OF TRUSTESS  
MEETING MINUTES  
MONDAY, OCTOBER 19, 2020

Supervisor Comments

Supervisor Dunn spoke about the electronic recycling and paper shredding event and Firefighter Joe Warne's successful fundraising walk to the Grand Rapids area. She spoke about the upcoming Halloween and noted the Township does not issue any regulations on trick-or-treating.

**ADJOURNMENT**

**MOTION by Charles Oliver seconded by Kathy Smith to adjourn the October 19, 2020 Board meeting at 08:27 PM.**

**ROLL CALL Vote Summary: (7 - 0 - 0)**

**Aye - Charles Oliver, Kathy Smith, Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nay - None**

**Abstain - None**

**THE MOTION Passed.**