



MACOMB TOWNSHIP *Michigan*

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, NOVEMBER 10, 2020

LOCATION: AUDIO CONFERENCE

Call Meeting to Order

Meeting was called to order by Supervisor Dunn at 7:00 p.m.

Pledge of Allegiance to the Flag of the United States

Pledge of Allegiance was recited by Supervisor Dunn.

1. Roll Call

Clerk POZZI called the roll:

Present: Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Absent:

2. Approval of Agenda Items (with any corrections)

MOTION by Kristi Pozzi seconded by Karen Goodhue to approve the agenda as amended with the removal of Item 5e, Request to Approve Easement Agreement: 2021 Pathway Gap Closure Program (Parcel No. 08-36-251-005), removal of Item 10, COVID-19 Remote Work Policy and the addition of Item 16, Board Room Technology Improvements.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi Pozzi, Karen Goodhue, Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

3. Approval of Bills

MOTION by Nancy Nevers seconded by Karen Goodhue to approve the bills as presented.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Nancy Nevers, Karen Goodhue, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

4. Approval of Previous Meeting Minutes from October 28, 2020

MOTION by Kristi Pozzi seconded by Kathy Smith to approve meeting minutes from October 28, 2020 as presented.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi Pozzi, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

CONSENT AGENDA ITEMS:

5. Engineering Department
- a. Request to Approve Partial Site Development Bond Release for Castle Rock Retail Center (\$56,121.60)
 - b. Request to Approve Easement Agreement and Release Previously Recorded Sidewalk Easement: 2020 Pathway Gap Closure Program (Parcel No. 08-31-226-004)
 - c. Request to Approve Easement Agreement and Release Previously Recorded Sidewalk Easement: 2020 Pathway Gap Closure Program (Parcel No. 08-31-226-003)
 - d. Request to Approve Partial Site Development Bond Release for Char Estates Site Condominium (\$281,695.50)

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- e. REMOVED FROM AGENDA: Request to Approve Easement Agreement: 2021 Pathway Gap Closure Program (Parcel No. 08-36-251-005)
- f. Request to Approve Easement Agreement: 2021 Pathway Gap Closure Program (Parcel No. 08-36-251-004)
- g. Request to Approve Easement Agreement: 2021 Pathway Gap Closure Program (Parcel No. 08-36-251-010)

MOTION by Karen Goodhue seconded by Nancy Nevers to approve the Consent Agenda items as presented.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

PUBLIC COMMENTS, AGENDA AND NON-AGENDA ITEMS - (3 MINUTE TIME LIMIT)

Chris Bunch from Six Rivers Land Conservancy spoke about the trust fund meeting on December 2, 2020.

Frank Cusumano spoke regarding agenda item 6.

Aaron Tuckfield thanked the outgoing board members for their service.

UNFINISHED BUSINESS:

- 6. Postponed from September 23, 2020 - Establish Wage / Scale for Full-Time Elected Officials

Item presented by Trustee Charles Oliver.

MOTION by Charles Oliver seconded by Kathy Smith to adopt the resolution to establish wage scale for the Supervisor.

RESOLUTION TO ESTABLISH TOWNSHIP SUPERVISOR'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the

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township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted; now

THEREFORE, BE IT RESOLVED, that as of November 20, 2020, the salary of the office of Supervisor shall be as follows: Supervisor: \$98,500.00 until November 20, 2021, then \$101,500 until November 20, 2022, then \$104,500 until November 20, 2023.

The foregoing resolution offered by Board Member Oliver, Supported by Board Member Smith at a regular Township Board of Trustees meeting held on November 10, 2020.

Roll Call:

Ayes: Oliver, Smith, Pozzi, Dunn

Nays: Bussineau, Nevers, Goodhue

Absent: None

RESOLUTION DECLARED ADOPTED this 10th day of November, 2020.

MOTION by Charles Oliver seconded by Kathy Smith to adopt the resolution to establish the wage scale for the Clerk.

RESOLUTION TO ESTABLISH TOWNSHIP CLERK'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Clerk is warranted; now

THEREFORE, BE IT RESOLVED, that as of November 20, 2020, the salary of the office of Clerk shall be as follows: Clerk \$93,500 until November 20, 2021, then \$96,500 until November 20, 2022, then \$99,500 until November 20, 2023.

The foregoing resolution offered by Board Member Oliver, Supported by Board Member Smith at a regular Township Board of Trustees meeting held on November 10, 2020.

Roll Call:

Ayes: Oliver, Smith, Pozzi, Dunn

Nays: Bussineau, Nevers, Goodhue

Absent: None

RESOLUTION DECLARED ADOPTED this 10th day of November, 2020.

MOTION by Charles Oliver seconded by Kathy Smith to adopt the resolution to establish the wage scale for the Treasurer.

RESOLUTION TO ESTABLISH TOWNSHIP TREASURER'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Treasurer is warranted; now

THEREFORE, BE IT RESOLVED, that as of November 20, 2020, the salary of the office of Treasurer shall be as follows: Treasurer \$93,500 until November 20, 2021, then \$96,500 until November 20, 2022, then \$99,500 until November 20, 2023.

The foregoing resolution offered by Board Member Oliver, Supported by Board Member Smith at a regular Township Board of Trustees meeting held on November 10, 2020.

Roll Call:

Ayes: Oliver, Smith, Pozzi, Dunn

Nays: Bussineau, Nevers, Goodhue

Absent: None

RESOLUTION DECLARED ADOPTED this 10th day of November, 2020.

NEW BUSINESS:

WATER AND SEWER DEPARTMENT:

7. Request Approval to Pay for the Additional 90 ft. of Test Boring at PS-10 Replacement Sanitary Sewer 23 Mile Road between Romeo Plank Road and Card Road. Project No. 61-170059-03, NTH Consultants, Ltd. (\$8,000.00)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

MOTION by Kathy Smith seconded by Kristi Pozzi to approve the Request to Pay for the Additional 90 ft. of Test Boring at PS-10 Replacement Sanitary Sewer 23 Mile Road between Romeo Plank Road and Card Road. Project No. 61-170059-03, NTH Consultants, Ltd. (\$8,000.00)

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kathy Smith, Kristi Pozzi, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

HUMAN RESOURCES DEPARTMENT:

8. Approval of Plan Review Analyst Position Description

Item presented by Human Resources Director Thomas Esordi.

MOTION by Karen Goodhue seconded by Nancy Nevers to approve the attached Plan Review Analyst position description.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

9. Authorization to Initiate the Recruitment Process for Plan Review Analyst

Item presented by Human Resources Director Thomas Esordi.

MOTION by Karen Goodhue seconded by Nancy Nevers to authorize the Human Resources Department to initiate the recruitment process for a Plan Review Analyst.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

10. COVID-19 Remote Work Policy

Item removed from agenda. No action taken.

PLANNING AND ZONING DEPARTMENT:

11. Preliminary Plan Request; Wolverine Country Club Estates II; Located on the east side of Romeo Plank Road and south of 26 Mile Road; Permanent Parcel #08-05-301-009

Item presented by Township Planner Josh Bocks.

MOTION by Kristi Pozzi seconded by Karen Goodhue to accept the Planning Commission recommendation to approve the preliminary plan request; Wolverine Country Club Estates II; Located on the east side of Romeo Plank Road and south of 26 Mile Road; Permanent Parcel #08-05-301-009 as motioned by the Planning Commission

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi Pozzi, Karen Goodhue, Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

12. Extension of Time for a Preliminary Plan; Rockwood Park Site Condominium; Located on the north side of 21 Mile Road, 1/4 east of Romeo Plank Road; Permanent Parcel #08-28-376-002

Item presented by Township Planner Josh Bocks.

MOTION by Charles Oliver seconded by Kristi Pozzi to grant the Extension of Time/Preliminary Plan; Rockwood Park Site Condominium; Located on the north side of 21 Mile Road, 1/4 east of Romeo Plank Road; Permanent Parcel #08-28-376-002.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Charles Oliver, Kristi Pozzi, Tim Bussineau, Nancy Nevers, Kathy Smith, Karen Goodhue, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

13. Extension of Time for a Site Plan; Harmony Acres Subdivision IV; Located on the south side of 24 Mile Road, 3/4 mile east of Romeo Plank Road; Permanent Parcel #08-16-200-

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Item presented by Township Planner Josh Bocks.

MOTION by Charles Oliver seconded by Karen Goodhue to grant the Extension of Time for a Site Plan; Harmony Acres Subdivision IV; Located on the south side of 24 Mile Road, 3/4 mile east of Romeo Plank Road; Permanent Parcel #08-16-200-017.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Charles Oliver, Karen Goodhue, Tim Bussineau, Nancy Nevers, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

14. Extension of Time for a Preliminary Plat; Wexford Meadows Subdivision; Located on the east side of Heydenreich Road and approximately 1/4 mile south of 22 Mile Road; Permanent Parcel #08-27-100-034

Item presented by Township Planner Josh Bocks.

MOTION by Karen Goodhue seconded by Kathy Smith to accept the Planning Commission recommendation and approve the Extension of Time for the Preliminary Plat; Wexford Meadows Subdivision; Located on the east side of Heydenreich Road and approximately 1/4 mile south of 22 Mile Road; Permanent Parcel #08-27-100-034.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

SUPERVISOR'S OFFICE:

15. Re-appointments to Committees and Commissions

Item presented by Supervisor Janet Dunn.

MOTION by Karen Goodhue seconded by Kathy Smith to approve reappointment to a 2 year term on the Building Board of Review, term to expire 12-31-2022, for Frank

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Bayer, James Blank, Patrick Findland, Dale Hirtgam, and Bill Thompson.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

MOTION by Kristi Pozzi seconded by Nancy Nevers to approve reappointment to a 3 year term on the Planning Commission, term to expire 12-31-2023 for Michael Hardy, Aaron Tuckfield, and Charlie Oliver as the Board Representative, term to expire 11-20-24.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi Pozzi, Nancy Nevers, Karen Goodhue, Kathy Smith, Tim Bussineau, Charles Oliver, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

MOTION by Kristi Pozzi seconded by Nancy Nevers to approve reappointment to a 3 year term on the Zoning Board of Appeals, term to expire 12-31-2023 for Dave DeCoster and David Pieper.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi Pozzi, Nancy Nevers, Karen Goodhue, Kathy Smith, Tim Bussineau, Charles Oliver, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

MOTION by Karen Goodhue seconded by Kathy Smith to approve reappointment to a 3 year term on the Historical Commission, term to expire 12-31-2023 for Ed Teller and Ed Gallagher.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

16. Board Room Technology Improvements

Item presented by Information Technology Manager Bob Ivanovski.

MOTION by Kristi Pozzi seconded by Charles Oliver to approve the purchase of laptops, monitors, cameras, tripod, Jabra speaker phones, WiFi hardware and software and additional equipment and materials to improve communication with the public in the Board Room and lobby of Town Hall at a cost not to exceed \$50,000.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi Pozzi, Charles Oliver, Tim Bussineau, Nancy Nevers, Kathy Smith, Karen Goodhue, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

TREASURER'S OFFICE:

17. Request to collect the summer taxes for the four local school districts pursuant to the terms of Section 1611 of Public Act 333 of 1982 for the compensation of \$1.75 per parcel.

Item presented by Treasurer Karen Goodhue.

MOTION by Nancy Nevers seconded by Karen Goodhue to approve the collection of 2021 summer taxes for the local school districts, with the compensation of \$1.75 per parcel, by Macomb Twp Treasurer's office.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Nancy Nevers, Karen Goodhue, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

PARKS AND RECREATION DEPARTMENT:

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18. Recreation Center Front Door Replacement (\$7,680)

Item presented by Parks and Recreation Director Sal DiCaro.

MOTION by Kathy Smith seconded by Charles Oliver to approve purchase a new door for the Recreation Center from Stanley Access Technologies in the amount of \$7,680.00.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kathy Smith, Charles Oliver, Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

BOARD COMMENTS:

Trustees Comments

Trustee Smith thanked Township residents, employees and fellow board members for their support during her tenure on the Board.

Trustee Bussineau thanked residents for the opportunity to serve on the Board.

Trustee Nevers thanked outgoing board members for their service and thanked all veterans for their service as well.

Trustee Oliver also thanked the outgoing members for their service and thanked voters for the opportunity to serve.

Treasurer Comments

Treasurer Goodhue thanked veterans for their service and read a statement regarding her time as an elected official.

Clerk Comments

Clerk Pozzi thanked the election inspectors and others that made the November 3 election a success. She provided some election statistics and recognized veterans for their service.

Supervisor Comments

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Supervisor Dunn also thanked all veterans for their service and also thanked township staff and fellow board members for their support. She wished the incoming board good luck.

ADJOURNMENT

MOTION by Kristi Pozzi seconded by Charles Oliver to adjourn the November 10, 2020 Board meeting at 08:32 PM.

ROLL CALL Vote Summary: (7 - 0 - 0)

Aye - Kristi Pozzi, Charles Oliver, Tim Bussineau, Nancy Nevers, Kathy Smith, Karen Goodhue, Janet Dunn

Nay - None

Abstain - None

THE MOTION Passed.