



**Tadpole Town Child Watch**  
 Macomb Township Recreation Center  
 20699 Macomb St., Macomb, MI 48042  
 586-992-2900 www.macomb-mi.gov

By entering the Macomb Township Recreation Center, you are a participant of the Macomb Township Parks and Recreation Department’s programs or activities. Therefore, all parents or guardians shall follow the rules and regulations established by the Macomb Township Parks and Recreation Department. Your cooperation in following these rules will help promote all children to have a safe and fun Tadpole Town Child Watch visit. The following rules and regulations shall be observed at all times, and be enforced by the Tadpole Town Child Watch staff.

**Room Policies that will be strictly enforced**

- Tadpole Town Child Watch is for children 6 months to 10 years of age.
- Parent or Guardian must completely sign in child with staff on duty.
- A medical form must be filled out completely prior to child’s first Tadpole Town Child Watch visit.
- A two-hour (per day) maximum visit is strictly enforced.
- Parent or guardian **must** remain within the Macomb Township Recreation Center at all times while a child is in Tadpole Town Child Watch.
- To maintain a safe and productive work environment a **Zero Tolerance Late Pick-Up Policy** is strictly enforced. Parent or Guardian picking up children more than 1 minute past their designated pickup time will be charged an additional \$1 per child.
- Parent and child/children will receive corresponding wristbands while utilizing Tadpole Town; wristbands must remain intact until child is released from Tadpole Town.
- Parent or Guardian must present photo I.D. before a child can leave the room.
- Only the individual who dropped off the child/children is permitted to pick up the child, unless written permission is provided by the parent/guardian dropping off the child.
- Staff is not permitted to feed children and children must be able to hold bottle.
- Children must have shoes and socks on while in room (socks permitted for infants).
- No food, drink (other than plastic baby bottles), gum permitted in room.
- Personal toys, bottles, and other items must be clearly marked with child’s name.
- Staff is not permitted to change diapers.
- Sick children not permitted in room (examples include)
 

- Poison Ivy	- Pink Eye	- Hand, Foot & Mouth
- Chicken Pox	- Measles	- Fever
- Any other policy deemed necessary for the safety and enjoyment of the children will be enforced.

This agreement is signed and effective on the date set forth below. One copy has been delivered to the parent or guardian and one will remain on file in Tadpole Town.

_____ Signature of Parent or Guardian	_____ Date
_____ Witness (Recreation Staff Member)	_____ Date